**NORCOM**

**Strategic Plan Development Consultant RFP# 2024-1**

**Addendum No. 1**

**Notice to all Proposers:**

This Addendum No. 1 containing the following revisions, additions, deletions and/or clarifications is hereby made part of the Plan and Contract Documents for the above-named project. Proposers shall take this addendum into consideration when preparing and submitting their proposal and it shall be attached to the contract documents.

All other requirements of the contract documents remain in effect.

Questions clarified by NORCOM:

 ***Q1. What is the Budget for this project?***

The estimated budget is 150K.

***Q2. What is the preferred work location, will off-site work be permitted, how many interviews, surveys and focus groups are estimated or desired?***

NORCOM seeks proposals for the development and delivery of a comprehensive Strategic Plan, as outlined in the tasks and deliverable section. While certain tasks might be effectively accomplished remotely, others may best benefit from in-person communication and interactions. NORCOM encourages proposals to specify the process and approach, including how collaboration and effective goal attainment will be supported.

 ***Q3. Is NORCOM interested in reviewing strategic planning expertise in addition to or in lieu of contracts completed in the public safety communications sector.***

Yes. While experience in public safety communications is preferred and will be scored accordingly, NORCOM encourages proposals that demonstrate relevant expertise in strategic planning. Proposals should highlight how previous work and/or experience align with the desired scope of services, even if outside the public safety communications sector.