



# Open Recruitment Night

**STOP IN AND JOIN US! Get a chance to speak with NORCOM representatives and HR professionals who can tell you a little more about an exciting career as a 911 Emergency Dispatcher!**

**When:** July 17, 2012

**Time:** Drop in anytime between 4:00pm-7:00pm

**Where:** The Bellevue City Hall-1<sup>st</sup> Floor-Conference Room IE-108.  
(Address: 450 110<sup>th</sup> Ave. NE, Bellevue, WA 98004)

**Parking:** Bellevue City Hall Parking Garage  
(Ticket will be validated by the Service First Desk when you leave)

**Description:** Reporting to the Team Supervisor, responds to requests for emergency and non-emergency police, fire and medical services. Incumbents must develop a rapid and accurate sense of call interpretation and decision-making/problem solving skills during stressful situations, processing multiple calls simultaneously, establishing the priority status of the call and initiate a sequence of time sensitive actions.

## **Minimum Requirements:**

- Must be 18 years of age at time of hire
- Must type over 40wpm net
- Must have a High School Diploma or equivalent
- Must have permission to work in the US
- Must have excellent written and oral communication skills

## **Compensation Package:**

- Starting Wage: \$22.30hr. (paid on the job training)
- 100% Employer paid Medical, Dental, and Vision for Employees
- 80% Employer paid Medical, Dental, and Vision for Dependents
- Participation in MEBS with an Employer Match

## **Hiring Process:**

If you are interested in applying please go to: [www.norcom.org](http://www.norcom.org) and fill out one of our online applications. Once you have submitted your application, I will need you to follow up by taking an in-person typing test from a 3<sup>rd</sup> party location. You can obtain one of these typing tests from most staffing agencies. Once you have done so please either email or fax it ([hfacer@norcom.org](mailto:hfacer@norcom.org) or 425-577-5701) back to me. Once I have received your test, I will contact you to come in for the first phase of testing. Please contact me if you have any questions.