



**MEETING:** NORCOM Governing Board | Friday, July 8, 2016

**MEMBERS:**

Mark Risen	City of Bellevue
Bob VanHorne	City of Bothell
Marilynne Beard	City of Kirkland
Bill Archer	Clyde Hill Police
David Burke	Duvall Fire District #45
Jeff Clark	Eastside Fire & Rescue
Chris Connor	Fire District #27
Ed Holmes	Mercer Island Police
Jim Torpin	Northshore Fire
Tommy Smith	Redmond Fire
Tim Dahl	Shoreline Fire
Greg Ahearn	Woodinville Fire

**ABSENT:**

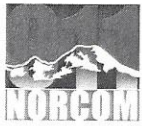
Bob Larson	City of Snoqualmie
Steve Burns	Medina Police
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire & Rescue

**VISITORS:**

Stacie Martyn	Bellevue Fire Fiscal Manager
Richard Black	Foster Pepper
Steve DiJulio	Foster Pepper
Michele Plorde	King County EMS Division
Deanna Gregory	Pacifica Law Group
Dave Baker	Student Intern

**NORCOM STAFF:**

Tom Orr	Executive Director
Josh Baker	Fire Liaison
Melissa Crawford	Police Liaison
Tracey Croisier	Executive Assistant & PIO
Dee Hathaway	IT Director
Charlene Inman	Accounting & Benefits Specialist
JR Lieuallen	Finance Manager
Roky Louie	Human Resources Coordinator
Mike Mandella	Deputy Director
Sheryl Mullen	Accreditation, Facilities & Continuity of Operations Manager



**1. Call to Order**

The NORCOM Governing Board was called to order by Marilynne Beard, Governing Board Chair, at 9:00 am on July 8, 2016.

**2. Roll Call**

Chair Beard requested a roll call of present Governing Board members. A quorum was established.

**3. Open Communications from the Public**

There were no requests for communication from the public.

**4. Action Items**

**A. Consent Calendar**

Chair Beard called for a motion to approve the items on the consent agenda. The items included on the consent calendar were minutes from the June 13, 2016 Governing Board meeting and the June 2016 accounts payable (accounts payable total: \$ 1,091,366.70).

David Burke made the motion to approve the consent calendar.

Motion carried.

**5. Old Business**

**A. Fire Projects**

**→ GIS database consolidation postponed**

Dee Hathaway spoke to the differences between centerline vs address point and the challenges of two CAD systems and how they utilize GIS.

**→ Code 3 Fire Simulation being considered**

Hathaway said Code 3 fire simulation software is currently used by Bellevue Fire and Eastside Fire & Rescue. Currently considering using at NORCOM. Hathaway will brief the board more fully at the next meeting.

**B. Pulse Point Update and Fire Agency License Agreement**

**→ Discussion about Pulse Point moved to executive session**

Tom Orr noted the executive session will cover issues pertaining to the statement of work.

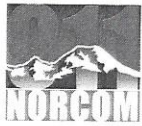
**C. Police Projects**

**→ New World /Tyler has two priority 2 issues outstanding**

**→ LinX Interface test data loaded this week**

**→ Message Switch install scheduled for September 19 -21**

**6. New Business**



#### **A. 2017 Preliminary Budget Timeline**

- May: budget policy approved via resolution 117.
- June: Finance Committee reviewed and recommended.
- June: Joint Operations Board reviewed and recommended.
- July: Governing Board's first opportunity to review details.
- August: Governing Board approves.
- December: Governing Board adopts.

#### **→ Budget Discussion**

There was a general discussion about bottom line comparisons between NORCOM agencies, the impact of the functional distribution model and use of rate stabilization funds.

#### **→ King County Budget Cuts**

Tom Orr reviewed the impact of E-911 PSAP funding reductions. Currently there are three items that the county has ceased paying for and will be added as costs to NORCOM's balance sheet: \$19,830 for console cleaning, \$3,330 training funds to attend national conferences, \$5,000 for maintenance of NORCOM's admin phone system.

#### **7. Staff Reports**

Tom Orr noted he had one addition to his staff report: PSAP directors are scheduled to meet Monday, July 11, to discuss E-911 budget issues.

There were no additional items or comments regarding the staff reports.

#### **8. Committee Reports**

**A. Joint Operating Board:** nothing to report.

**B. Finance Committee:** nothing to report.

**C. Strategic Planning Committee:** nothing to report.

#### **9. Executive Session**

Chair Beard called for an executive session. The executive session began at 10:10 am and ended at 10:50 am.

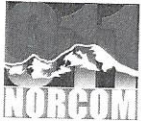
#### **10. PulsePoint Discussion**

##### **→ Motion carried to terminate relationship with PulsePoint**

Following the executive session, Vice Chair Ed Holmes made a motion to terminate NORCOM's relationship with PulsePoint and Physio-Control and to authorize the executive director, working with legal counsel, to take such action as needed to terminate all existing statements of work and related documents.

##### **→ Discussion: PulsePoint's inconsistency has lowered its credibility**

Bob VanHorne noted that it is important to note that fire agencies do believe in community health and community



involvement in times of emergency. Also noted that fire agencies are always looking for ways to improve survival rates, but it appears that PulsePoint is not the right partner at this time.

Jeff Clark agreed on the importance of being a good community partner and noted that it is also important that agencies need to keep an eye on legal issues. Jeff also recommended we share the obstacles we have encountered with others.

Bill Archer spoke to his belief that PulsePoint has not demonstrated consistency in their message, they have progressively changed the scope of work and, as a result, has lowered its credibility.

Governing Board meeting adjourned at 10:55 am.

Approved by:

Marilynn Beard  
Chair

Attest: Christine Casella  
Secretary