



1. Call to Order

The NORCOM Governing Board was called to order by Greg Ahearn, Governing Board Chair, at 9:35 a.m.

2. Roll Call

Chair Ahearn requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

4. Action Items

A. Consent Calendar

Chair Greg Ahearn called for a motion to approve the items on the consent agenda: minutes from the June 8, 2018 Governing Board meeting and the June 2018 accounts payable report (accounts payable total: \$1,525,611.49).

Bob Larson made a motion to approve the consent calendar. Marilynne Beard seconded the motion. Motion carried.

5. Old Business

A. 2019 Preliminary Budget Update

Finance Manager J.R. Lieuallen reviewed the preliminary budget for 2019. He said that agency fees will rise 1% in 2019. He noted NORCOM revenues will increase \$105,000 with the addition of Normandy Park and \$35,000 with the addition of Snoqualmie Pass.

Finance Manager J.R. Lieuallen said there will be no change to E911 funding in 2019. There will currently be \$187,000 set aside to account for vacancies in personnel. He said there will be a 4.8% increase in NORCOM other operating expenses.

Finance Manager J.R. Lieuallen said that the rate stabilization fund will not be used; that the items at hand are transfers between the equipment replacement fund and the capital fund to account for equipment replacement and project schedules. He noted the finance committee has reviewed this proposal and approves. Joint Operations will officially recommend moving the 2019 budget further at their July meeting.

6. New Business

A. Resolution 145: Approval of TriTech CAD X

Tabled until the August meeting due to lack of data from Tyler.

B. Resolution 146: Approval of Bellevue IT Lease

Tabled until the August meeting.



MEMBERS

Bruce Kroon	City of Bothell
Bill Archer	City of Clyde Hill
Kyle Kolling	City of Clyde Hill
Marilynne Beard	City of Kirkland
Steve Burns	City of Medina
Ed Holmes	City of Mercer Island Police
Dan Yourkoski	City of Normandy Park
Bob Larson	City of Snoqualmie
David Burke	Duvall Fire District #45
Jon Parkinson	Eastside Fire & Rescue
Chris Connor	Fire District #27
Jim Torpin	Northshore Fire
Matt Cowan	Shoreline Fire Department
Greg Ahearn	Woodinville Fire

ABSENT

Nathan McCommon	City of Bellevue
Joe McGrath	Redmond Fire
James Knisley	Skykomish Fire District #50

VISITORS

John McCracken	Bellevue Police
Cherie Harris	City of Kirkland
Michael Olson	City of Kirkland
Michele Plorde	King County EMS
Deanna Gregory	Pacifica Law
Betsy BeMiller	Workplace Solutions

NORCOM STAFF

Thomas Orr	Executive Director
Tracey Croisier	EA and PIO
Nick Curry	Telecommunicator
Bill Hamilton	Police Liaison
J.R. Lieuallen	Finance Manager
Roky Louie	Deputy Director
Chris Perez	Acting Fire Liaison
Scott Sotebeer	Deputy Director
Ron Tiedeman	IT Director



C. Resolution 147: Approval as to Form – RAADAR Data Sharing Agreement

Executive Director Thomas Orr reviewed business plan elements.

Chair Greg Ahearn called for a motion to approve resolution 147, approving as to form the RAADAR data sharing agreement.

Ed Holmes made a motion to approve resolution 147. Marilynne Beard seconded the motion.

Motion carried.

D. Resolution 148: Approval of iBase Pass-Through MOU

IT Director Ron Tiedeman reviewed iBase, which is an intelligence database created by IBM used regionally by crime analysts to analyze, report and share data linking crimes. The iBase application will be shared among four police agencies: Bellevue, Kirkland, Mercer Island, and Redmond.

Resolution 148 approves a fee pass through MOU. The Bellevue Foundations will fund \$28,405.30, training fees will be paid by each agency, at \$3,000 per agency. Ongoing maintenance will be \$1,402.27 annually per agency. NORCOM will handle agency billing and server hosting.

Chair Greg Ahearn called for a motion to approve resolution 148, approving the pass-through MOU for use of the iBase application to be utilized by four police departments.

Jim Torpin made a motion to approve resolution 148. Bill Archer seconded the motion.

Motion carried.

7. Executive Session

There was no need for an executive session.

8. Governing Board Study Session/Workshop


There was a ten minute break at 9:50 a.m. At 10:00 a.m., Governing Board members transitioned to the workshop led by Betsy BeMiller of Workplace Solutions.

The Governing Board meeting was adjourned at 1:00 p.m.

Approved by:



Meeting Minutes
NORCOM Governing Board
Kirkland Police Totem Lake Room
July 13, 2018



Chair

Attest: 

Secretary