



MEMBERS

Nathan McCommon	City of Bellevue
Bruce Kroon	City of Bothell
Marilynne Beard	City of Kirkland
Daniel Yourkoski	City of Normandy Park
Bob Larson	City of Snoqualmie
Jeff Clark	Eastside Fire & Rescue
Chris Connor	Fire District #27
Jeff Magnan	Mercer Island Police
Jim Torpin	Northshore Fire
Tommy Smith	Redmond Fire
Greg Ahearn	Woodinville Fire

ABSENT

Bill Archer	City of Clyde Hill
Steve Burns	City of Medina
David Burke	Duvall Fire District #45
Matt Cowan	Shoreline Fire Department
James Knisley	Skykomish Fire District #50

VISITORS

Michael Olson	City of Kirkland
Jared Van Kirk	Garvey Schubert Barer

NORCOM STAFF

Thomas Orr	Executive Director
Josh Baker	Fire Liaison
Chris Burdick	Telecommunicator
J.R. Lieuallen	Finance Manager
Becky McCracken	QA and Public Records
Scott Sotebeer	Deputy Director
Ron Tiedeman	IT Director



1. Call to Order

The NORCOM Governing Board was called to order by Greg Ahearn, Governing Board Vice Chair, at 9:00 a.m.

2. Roll Call

Vice Chair Ahearn requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public – Introduction of Steve Kent

There were no requests for communication from the public.

4. Employee Recognition – Chris Burdick Five-Year Coin

5. Action Items

A. Consent Calendar

Vice Chair Ahearn called for a motion to approve the items on the consent agenda: Minutes from the December 8, 2017 Governing Board meeting and the December 2017 accounts payable (accounts payable total: \$995,567.44).

Tommy Smith made a motion to approve the consent calendar.

Nathan McCommon seconded the motion.

Motion carried.

6. Old Business

A. Fire Projects Update

Continuing ePass Evaluation

GIS Position Interviews in Final Stages

B. Police Projects Update

Normandy Park Live with No Issues

Tyler Upgrade: 45 Open Projects, 5 Priority

Tyler Brazos eParking: Project Underway

LiNX NW: Assisting Bothell PD and Normandy Park PD



Kirkland Animal Tracking: Up and Running

C. NORCOM Infrastructure Update

IT Director Ron Tiedeman discussed the upcoming meeting with City of Bellevue regarding moving of lines.

Ron Tiedeman noted that the Bothell outage was handled by routing calls and utilizing RAADAR.

Ron Tiedeman spoke to the disaster recovery plan, which would enable all systems to work outside of NORCOM but also have a fail over plan as well.

Ron Tiedeman noted the ongoing patent to cover the newest changes.

D. Update on King County E-911 Strategic Planning Process

Deputy Director Scott Sotebeer noted there will be a vote this month; he also noted that the Council will approve the proposed strategic plan.

7. New Business

A. Resolution 137: Approval of NORCOM Supervisors Labor Agreement

Deputy Director Roky Louie reviewed the changes in the labor agreement. Finance Manager J.R. Lieuallen reviewed the impact to the budget. Executive Director Orr noted NORCOM seeks to pay at or near the top of the market.

Vice Chair Ahearn called for a motion to approve resolution 137.

Marilynne Beard made the motion to approve resolution 137. Jim Torpin seconded the motion.

Motion carried.

B. Resolution 138: Approval of Revised SOP 02-024 Implementing Initiative 1433

Jared Van Kirk reviewed the changes in Washington state sick leave law as part of initiative 1433 and the changes that need to be made to current polices to be compliant.

Vice Chair Ahearn called for a motion to approve resolution 138.

Jim Torpin made the motion to approve resolution 138.

Marilynne Beard seconded the motion. Motion carried.



C. Resolution 139: Honorary NORCOM Days for 30-Year Employees

Resolution 139 calls for April 15th to be “Dave Stuby Day” and May 1st to be “Deanna Carkeek Day” as a way to honor and celebrate thirty years of service to public safety.

Vice Chair Ahearn called for a motion to approve resolution 138.

Marilynne Beard made the motion to approve resolution 138.

Nathan McCommon seconded the motion. Motion carried.

D. NORCOM ILA and Governing Efficiencies

Vice Chair Ahearn recommended tabling this discussion until the February Governing Board meeting.

Deputy Director Scott Sotebeer spoke to coordinating student research project with the University of Washington.

Executive Director Orr noted Deanna Gregory is also reviewing efficiencies.

8. Staff Reports

There were no further questions regarding the staff reports.

9. Committee Reports

There were no comments or questions regarding the committee reports.



Meeting Minutes
NORCOM Governing Board
Kirkland Police Totem Lake Room
January 5, 2017

Approved by:

A handwritten signature in blue ink, appearing to read 'Bill Adams', written over a horizontal line.

Chair

Attest: A handwritten signature in blue ink, appearing to read 'Tracy Cresser', written over a horizontal line.

Secretary