



**MEMBERS**

Nathan McCommon	City of Bellevue
Bruce Kroon	City of Bothell
Bill Archer	City of Clyde Hill
Marilynne Beard	City of Kirkland
Steve Burns	Medina Police
Bob Larson	City of Snoqualmie
Chris Connor	Fire District #27
Ed Holmes	Mercer Island Police
Jim Torpin	Northshore Fire
David Burke	Duvall Fire District #45
Jon Parkinson	Eastside Fire & Rescue
Tommy Smith	Redmond Fire
Greg Ahearn	Woodinville Fire

**ABSENT**

Matt Cowan	Shoreline Fire
James Knisley	Skykomish Fire District #50

**VISITORS**

Sarah Johnson	Pacifica Law
John McCracken	Bellevue Police
Michele Plorde	King County EMS

**NORCOM STAFF**

Thomas Orr	Executive Director
Josh Baker	Fire Liaison
Tracey Croisier	Executive Assistant & PIO
Amanda Kolling	Supervisor
J.R. Lieuallen	Finance Manager
Mike Mandella	Deputy Director
Becky McCracken	QA and Public Records
Ron Tiedeman	IT Director



**1. Call to Order**

The NORCOM Governing Board was called to order by Ed Holmes, Governing Board Chair, at 9:00 a.m.

**2. Roll Call**

Chair Holmes requested a roll call of present Governing Board members. A quorum was established.

**3. Open Communications from the Public**

There were no requests for communication from the public.

**4. Member Recognition**

Director Orr recognized Nathan Way, who has been the lead architect of RAADAR.

Director Orr recognized Telecommunicator Josh Bone for his role in identifying a serial burglar. The Kirkland Police Department has awarded Josh Bone a Citizen's Commendation for his outstanding effort to proactively identify a burglary suspect based solely on his tattoo and physical description.

**5. Action Items**

**A. Consent Calendar**

Chair Ed Holmes called for a motion to approve the items on the consent agenda: minutes from the September 8, 2017 Governing Board meeting and the September 2017 accounts payable (accounts payable total: \$605,749.73).

Nathan McCommon made a motion to approve the consent calendar. David Burke seconded the motion.

Motion carried.

**6. Old Business**

**A. Fire Projects Update**

**→ TriTech 5.7.43 Upgrade Complete**

Ron Tiedeman said the CAD upgrade was completed October 3 with no priority issues outstanding. He noted that NORCOM transitioned to the new release ahead of schedule.

**→ Joint Integrated Priority List**

Ron Tiedeman reviewed the fire priority list. He said the three fire priority issues are: ePASS (electronic personnel accountability & safety system), Inform Me tablet add-on with the TriTech upgrade and Tablet Command.



## **B. Police Projects Update**

### **→ Tyler/NWS Upgrade**

Ron Tiedeman said the Tyler/NWS upgrade to 2017.1 is scheduled to go live November 7, starting at 2:00 a.m., with an estimated six – ten-hour upgrade window.

### **→ Tyler Brazo's e-Parking Module**

Ron Tiedeman said the Mercer Island e-Parking was on track and said there will be further discussion on adding interested agencies.

### **→ Animal Tracking Module Install Complete + in Production**

## **C. NORCOM Infrastructure Projects**

### **→ NOTIS Testing Underway**

Ron Tiedeman noted there's a potential of \$6,000 savings with the new NOTIS project tracker upgrade.

### **→ RAADAR**

Becky McCracken reviewed a major enhancement to RAADAR designed by Nathan Way, which links CAD written record directly to the associated audio file. This will enable prosecutors to access their public records directly. Becky noted that prosecutor public records requests currently consume 80% of her workload.

### **→ Tyler / Tri-Tech Server Support**

### **→ Windows and Security Updates**

## **D. Update on King County E-911 Strategic Planning Process**

Director Orr spoke to developments with King County and said that the Leadership Group voted unanimously in favor of going with a single platform architecture. He noted that the vote included a provision supported by Kathy Lambert that the selection of the architecture would be subject to reevaluation based on future developments.

The Director said the County consultant hopes to wrap up by the Strategic Planning process by November 2017

The Director briefed the Board on pending changes to the County's 911 escrow policies and potential impacts to future funding. The changes include a requirement for an annual audit.

The Director advised that the County is moving forward with Text-to-911 using a Century Link integrated solution.



## **7. New Business**

### **A. Resolution 133: Ratification of Microsoft Premier Support Agreement**

Chair Ed Holmes called for a motion to approve resolution 133, ratifying the Microsoft Premier support agreement.

Bob Larson made the motion to ratify resolution 133. Jim Torpin seconded the motion.

Motion carried.

### **B. Tyler Brazo's e-Parking Under Review**

Director Orr noted Mercer Island is adopting the e-Parking module.

Chair Ed Holmes spoke to the question about handling fiscal burden of software additions. He spoke to the desire to establish a board protocol.

Director Orr noted that the legal fees associated with CAD amendments can be burdensome.

There was a general discussion about balancing the benefits of regionalization versus differing individual needs of each agency. The Board agreed that NORCOM should pay if new modules or other similar additions benefit the majority of police or fire agencies who could use such a module or addition. The Board indicated that it would approve NORCOM paying in these circumstances following a short briefing on the module or addition.

## **8. Staff Reports**

Director Orr noted there was a trail rescue fatality in which four PSAPs handled emergency calls. A hiker fell on a trail and the initial call went to King County Sheriff's Office who transferred the call to Kittitas County. Director Orr noted there will be an after-action review meeting next week.

There were no further questions regarding the staff reports.

## **9. Committee Reports**

There were no comments or questions regarding the committee reports.

## **10. Adjournment**

Governing Board meeting adjourned at 10:00 a.m.



Approved by:

Chair

Attest:

Secretary