



**MEMBERS**

Mark Risen	City of Bellevue
Bill Archer	City of Clyde Hill
Marilynne Beard	City of Kirkland
Steve Burns	Medina Police
Bob Larson	City of Snoqualmie
Chris Connor	Fire District #27
Ed Holmes	Mercer Island Police
David Burke	Duvall Fire District #45
Jon Parkinson	Eastside Fire & Rescue
Tommy Smith	Redmond Fire
Matt Cowan	Shoreline Fire
Greg Ahearn	Woodinville Fire

**ABSENT**

Jim Roepke	City of Bothell
Jim Torpin	Northshore Fire
James Knisley	Skykomish Fire District #50

**VISITORS**

Sarah Johnson	Pacifica Law
M. Scott Sotebeer	USA Strategics
John McCracken	Bellevue Police
Michele Plorde	King County EMS

**NORCOM STAFF**

Thomas Orr	Executive Director
Josh Baker	Fire Liaison
Tracey Croisier	Executive Assistant & PIO
Devin Pekema	Acting Police Liaison
J.R. Lieuallen	Finance Manager
Mike Mandella	Deputy Director
Becky McCracken	QA and Public Records
Ron Tiedeman	IT Director



**1. Call to Order**

The NORCOM Governing Board was called to order by Ed Holmes, Governing Board Chair, at 9:00 a.m.

**2. Roll Call**

Chair Holmes requested a roll call of present Governing Board members. A quorum was established.

**3. Open Communications from the Public**

There were no requests for communication from the public.

**4. Member Recognition**

Director Orr recognized Bellevue Fire Chief Mark Risen, who is retiring at the end of September.

**5. Action Items**

**A. Consent Calendar**

Chair Ed Holmes called for a motion to approve the items on the consent agenda: minutes from the August 11, 2017 Governing Board meeting and the August 2017 accounts payable (accounts payable total: \$1,080,262.67).

Marilynne Beard made a motion to approve the consent calendar. Matt Cowan seconded the motion.

Motion carried.

**6. Old Business**

**A. Fire Projects Update**

**→ Locution PCs Replacement**

Ron Tiedeman said 37 of 42 installs have been verified. He noted that HP has escalated the problem resolution as well.

**→ TriTech 5.7 New Release Tentative in October**

Ron Tiedeman said NORCOM had received the software for the August TriTech upgrade install and that testing is under way.

**→ Joint Integrated Priority List: Fire**

Ron Tiedeman reviewed the fire priority list. He said the three fire priority issues are: ePASS (electronic personnel accountability & safety system), Inform Me tablet add-on with the TriTech upgrade and Tablet Command. Director Orr advised that NORCOM



intends to move as quickly as possible to a Windows 10 installation to support future TriTech enhancements.

#### **B. Police Projects Update**

##### **→ Tyler/NWS Upgrade**

Ron Tiedeman said the Tyler/NWS upgrade to 2017.1 is tentatively scheduled for a November 5 go live.

##### **→ Animal Tracking Module Kirkland PD Install in Progress**

##### **→ eCitation Module**

Ron Tiedeman said he had been speaking with Tyler regarding an e-citation module for Mercer Island Police.

##### **→ Text-to-911 County Recommendation**

Ron Tiedeman noted the county is working on deciding which text-to-911 product to implement. He said the county still has a goal of implementing text-to-911 by the end of 2017.

##### **→ RAADAR Licensing**

Ron Tiedeman noted that NORCOM is currently has a RAADAR software agreement with Madison County, IL. He advised that NORCOM had invoiced Madison County for approximately \$38,000 and was awaiting payment.

##### **→ Shoreline Fire Department IT Support / Woodinville Fire**

Ron Teideman said that NORCOM has found some in-house efficiencies and, as such, the Director has approved a delay in hiring a full time employee dedicated to Shoreline IT support. He also noted he has been speaking with Woodinville Fire about providing on-call IT support.

#### **C. E-911 Financial Stability Discussion**

##### **→ King County PSAP Fund Update**

Director Orr updated the Board that the IAG had voted to approve the change in formula with NORCOM's condition that there would be no impact in the first year of implementation, i.e., 2019. Director Orr noted that Kathy Lombardo has said she will brief the IAG in October/November regarding the plan to implement a change to the PSAP funding formula. He noted that the county may phase in the reduction in funding that starts in 2020.

##### **→ King County Task Force / E-911 System Architecture**

Director Orr noted the E-911 Leadership Group will vote September 29<sup>th</sup> to choose which system architecture to adopt going forward.



**7. New Business**

**A. Briefing: E-911 Escrow Accounts & NORCOM Budget / Funding**

J.R. Lieuallen briefed the Board on NORCOM's escrow accounts at the King County 911 office and detailed the process by which NORCOM is reimbursed.

**B. Briefing: Changes in Public Disclosure Law**

Pacifica Law's Sarah Johnson and Public Records Specialist Becky McCracken reviewed recent changes in the Washington state public disclosure law. Sarah Johnson noted there were two statutes passed recently that allow agencies to recoup some costs associated with meeting requests for public records.

Becky McCracken said she is pursuing grant funding to purchase a public records intake system that will make the current protocol easier and more efficient. Becky noted that the statute now prohibits public records requests that seek "any and all" records.

**C. Review and Discussion: NORCOM Board Guiding Principles**

The Board and the Director discussed and finalized the Guiding Principles originally proposed by Nathan McCommon. The Board expressed strong support for the Director particularly with regard to his efforts in the 911 Strategic Planning Process.

**8. Staff Reports**

There were no further questions regarding the staff reports.

**9. Committee Reports**

There were no comments or questions regarding the committee reports.

**10. Adjournment**

Governing Board meeting adjourned at 10:58 a.m.

Approved by:

Chair

Attest:

Secretary