



MEMBERS

Mark Risen	City of Bellevue
Nathan McCommon	City of Bellevue
Bob Van Horne	City of Bothell
Bill Archer	City of Clyde Hill
Marilynne Beard	City of Kirkland
Steve Burns	Medina Police
Ed Holmes	Mercer Island Police
Bob Larson	City of Snoqualmie
Greg Bawden	Duvall Fire District #45
Jeff Clark	Eastside Fire & Rescue
Chris Connor	Fire District #27
Jim Torpin	Northshore Fire
Matt Cowan	Shoreline Fire

ABSENT

Tommy Smith	Redmond Fire
James Knisley	Skykomish Fire District #50
Greg Ahearn	Woodinville Fire

VISITORS

John McCracken	Bellevue Police
Jared Van Kirk	Garvey Schubert
Michele Plorde	King County EMS
Jay Reich	Pacifica Law Firm
Michael Olson	City of Kirkland

NORCOM STAFF

Thomas Orr	Executive Director
Josh Baker	Fire Liaison
Tracey Croisier	Executive Assistant & PIO
Jami Hoppen	Training Coordinator
J.R. Lieuallen	Finance Manager
Mike Mandella	Deputy Director
Becky McCracken	QA & Public Records
Ron Tiedeman	IT Director



1. Call to Order

The NORCOM Governing Board was called to order by Ed Holmes, Governing Board Chair, at 9:01 a.m.

2. Roll Call

Chair Holmes requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

4. Action Items

A. Consent Calendar

Chair Holmes called for a motion to approve the items on the consent agenda: minutes from the April 14, 2017 Governing Board meeting and the April 2017 accounts payable (accounts payable total: \$1,079,343.44).

Greg Bawden made a motion to approve the consent calendar. Bob Van Horne seconded the motion.

Motion carried.

5. Executive Session

The Director called for an executive session pursuant to RCW 42.30.110 regarding a personnel matter.

The executive session began at 9:04 a.m. and was expected to last ten minutes. At 9:14 a.m., an extension of two minutes was requested.

The executive session ended at 9:16 a.m.

6. New Business

A. Washington State Auditor Exit Interview

State auditors Kevin Montgomery and Haji Adams reviewed NORCOM's 2015 accountability and financial statement audit.

B. Farewell to Bothell Fire Chief Bob Van Horne

Director Orr acknowledged Chief Bob Van Horne. Chief Van Horne, who joined the Governing Board in fall 2009. Chief Van Horne addressed the board and stated it had been working with the group. He believes that Board has made excellent decisions that NORCOM is better for those decisions.



C. Resolution 128: Amendment to 2017 Budget re: 2016 Ending Fund Balance

J.R. Lieuallen reviewed the 2016 ending fund balance of \$574,032. He noted that \$75,000 will go towards facilities needs assessment, \$11,557 will pay the remainder of the state auditor invoice and \$487,476 will go into the rate stabilization fund.

Chair Holmes called for a motion to approve Resolution 128.

Bill Archer made a motion to approve resolution 128. Jim Torpin seconded the motion.

Motion carried.

D. Discussion: Governing Board New Meeting Site Options

The Director reviewed the upcoming Light Rail construction timeline. Once construction begins, there will be no on-site parking for meeting attendees.

There are currently four alternative sites to consider: Redmond Police Training Room, Eastside Fire & Rescue in Issaquah, Kirkland City Hall and Kirkland Police Training Room.

There was a general discussion about site selection and there was consensus that rotating meeting sites would be less desirable than selecting one site. The Director is to select a meeting site that is as central as possible and is the most efficient for NORCOM staff.

7. Old Business

A. Fire Projects Update

→ 32 of 52 Locution PCs Replaced

→ Shoreline Fire IT Support

Ron Tiedeman said job opening for full time tech support at Shoreline Fire will be posted within the next few days.

→ ARCGIS Server / ArcGIS Online Installed

Ron Tiedeman said the installation will provide additional mapping functionality.

→ Zone One Technology Committee

Committee has agreed it will take inventory of agency software.



B. Police Projects Update

→ New World/Tyler No Issues Outstanding

Ron Tiedeman noted that the new modules had been installed including the NCIC button and Field Reporting. The DSS/Dashboard module is installed but currently is undergoing quality assurance testing.

→ New World Upgrade to 11.7 Proposed Upgrade Schedule

April	GIS Setup
May	New server infrastructure hardware, software and configuration
June	Tyler/ NWS configuration management, software setup and testing
July - October	NORCOM IT and stakeholder testing
November	Go live

→ NORCOM Infrastructure Projects

- C3 Consortium Fiber Project to Redmond
- Disaster Recovery / Failover (Sabey Update)
- Admin Phone System Upgrade

C. E-911 Financial Stability Discussion

→ Governance Task Force

Director Orr updated the Board on current discussions following a briefing from Chad Barnes from the City of Bellevue.

→ Interim Advisory Group

Director Orr reported on the recent IAG meeting and discussions related to future E-911 funding formulas; sharing of IT staff paid for by E-911 surcharge taxes; and the progress on the E-911 office reorganization.

→ Financial Task Force

Marilynne Beard and Director Orr updated the Board on the latest financial forecasts for the E-911 fund.

8. Staff Reports

Director Orr briefed the Board on the current status of lease negotiation with Bellevue related to NORCOM's equipment room.

There were no additional comments or questions regarding the staff reports.



9. Committee Reports

There were no comments or questions regarding the committee reports.

10. Adjournment

Governing Board meeting adjourned at 10:37 a.m.

Approved by:

Bob Jones 6/9/2017

Chair

Attest: *Campbell*
Secretary