



MEMBERS

Mark Risen	City of Bellevue
Bob Van Horne	City of Bothell
Bill Archer	City of Clyde Hill
Marilynne Beard	City of Kirkland
Mark Correia	City of Snoqualmie
Joel Kuhnenn	Duvall Fire District #45
Jeff Clark	Eastside Fire & Rescue
Steve Burns	Medina Police
Jim Torpin	Northshore Fire
Tommy Smith	Redmond Fire
Tim Dahl	Shoreline Fire
Greg Ahearn	Woodinville Fire

ABSENT

Chris Connor	Fire District #27
Ed Holmes	Mercer Island Police
James Knisley	Skykomish Fire District #50

VISITORS

Jennifer Phillips	City of Bothell
Bruce Dodds	City of Clyde Hill Councilmember
Bob Jeans	City of Snoqualmie Councilmember
Mary Lou Pauly	Issaquah Councilmember
Michele Plorde	King County EMS
Ron Tiedeman	Milton, WA IT Director
Jay Reich	Pacifica Law Firm
Ken Callahan	Shoreline Fire Commissioner
Kevin Coughlin	Woodinville Fire Commissioner

NORCOM STAFF

Thomas Orr	Executive Director
Josh Baker	Fire Liaison
Dee Hathaway	IT Director
Jami Hoppen	Training Coordinator
J.R. Lieuallen	Finance Manager
Mike Mandella	Deputy Director
Becky McCracken	QA & Public Records



1. Call to Order

The NORCOM Governing Board was called to order by Marilynne Beard, Governing Board Chair, at 10:32 a.m.

2. Roll Call

Chair Beard requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

Director Orr presented flowers and a gift to Becky McCracken for her assistance with meeting prep work this week.

4. Action Items

A. Succession of Vice Chair to Chair

Jim Torpin nominated Ed Holmes as chair. Joel Kuhnhen seconded the nomination.

Motion carried.

B. Appointment of Vice Chair

Jim Torpin nominated Greg Ahearn as Vice Chair. Bill Archer seconded the nomination.

C. Recognition of Outgoing Chair

Director Orr and Jim Torpin expressed gratitude to Marilynne Beard for her time serving as the Vice-Chair and Chair of the NORCOM Governing Board.

Motion carried.

D. Consent Calendar

Vice Chair Ahearn called for a motion to approve the items on the consent agenda: minutes from the March 10, 2017 Governing Board meeting and the March 2017 accounts payable (accounts payable total: \$892,526.80).

Bill Archer made a motion to approve the consent calendar. Tommy Smith seconded the motion.

Motion carried.



5. Old Business

A. Fire Projects Update

→ 56 Location Replacement PCs Being Tested

→ Shoreline Fire IT Support Proposal

Dee Hathaway noted Shoreline Fire Department had asked NORCOM to provide IT support and that the Board would be considering a resolution to provide such support later in the Agenda.

B. Police Projects Update

→ New World/Tyler No Issues Outstanding

Dee Hathaway noted that two of three modules have been installed and are working.

→ New World Upgrade to 11.7

Dee Hathaway said there is a proposed schedule for upgrading to 11.7 with a possible go-live date of early November 2017.

C. E-911 Financial Stability Discussion

→ King County PSAP Revenue Distribution Stable Through 2018

Director Orr spoke to King County's desire to adjust the PSAP escrow distribution formula and said that it appears the changes will not happen in 2018 as previously thought. He said that the amounts PSAPs received in 2016 are frozen; PSAPs can expect to receive the same amount in 2018.

→ King County Draft Technology Report

Marilynne Beard said the finance group recently received the technology and operations draft report; she said this was a large step forward.

→ King County E911 Office Merger

Director Orr noted that the King County E911 office has merged with the King County IT office. The Director said that Deb Flewelling will now be the King County 911 representative to the state of Washington.

D. Resolution 125 Authorizing Executive Director to Execute Contract with Burns & McDonnell Engineering

The Director noted this is the final step in beginning the process of reviewing the current facility and establishing potential future site needs.

Vice Chair Ahearn called for a motion to approve resolution 125.



Jeff Clark made a motion to approve resolution 125. Marilynne Beard seconded the motion.

Motion carried.

6. New Business

A. Resolution 126 Authorizing Executive Director to Execute Shoreline MOU for IT Services

Dee Hathaway briefed the Board that the lone-Shoreline Fire IT staff member is retiring. Shoreline approached NORCOM about providing IT support. The MOU outlines the plan, which initially provides one part time IT employee while NORCOM looks for a full time employee to start in June 2017. Shoreline will pay the salary of the employee and Shoreline will be responsible for asset maintenance.

J.R. Lieuallen clarified that there will be no financial impact to any other agencies.

The Director clarified that this would be a possibility if other agencies were interested.

Dee Hathaway noted that the MOU calls for 120-days notice if either agency decides they are no longer interested in this service.

Marilynne Beard noted that the Kirkland IT department assists Northshore IT and that the arrangement has worked well.

Vice Chair Ahearn called for a motion to approve resolution 126.

Marilynne Beard made a motion to approve resolution 126. Bob Van Horne seconded the motion.

Motion carried.

A. Resolution 127 Authorizing Job Title Changes for IT Division to Reflect Industry Standards

Vice Chair Ahearn called for a motion to approve resolution 127.

Bob Van Horne made a motion to approve resolution 127. Bill Archer seconded the motion.

Motion carried.



7. Staff Reports

There were no additional comments or questions regarding the staff reports.

8. Committee Reports

There were no comments or questions regarding the committee reports.

Deputy Director Mandella noted that PSERN Operations Board meets monthly and that the next meeting will be on Monday, April 17th at Mercer Island's station #19.

10. Executive Session

The Director called for an executive session pursuant to RCW 42.30.110(f).

The executive session began at 11:18 a.m. and was expected to last two minutes. The executive session ended at 11:20 a.m.

Governing Board meeting adjourned at 11:20 a.m.

Approved by:



Chair

Attest: 

Secretary