



MEMBERS:

Mark Risen	City of Bellevue
Bob Van Horne	City of Bothell
Marilynne Beard	City of Kirkland
Bob Larson	City of Snoqualmie
David Burke	Duvall Fire District #45
Joel Kuhnhenh	Duvall Fire District #45
John Parkinson	Eastside Fire & Rescue
Chris Connor	Fire District #27
Steve Burns	Medina Police
Jim Torpin	Northshore Fire
Tommy Smith	Redmond Fire
Matt Cowan	Shoreline Fire
Greg Ahearn	Woodinville Fire

ABSENT:

Brad Miyake	City of Bellevue
Bill Archer	Clyde Hill Police
Ed Holmes	Mercer Island Police
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire & Rescue

VISITORS:

Michael Olson	City of Kirkland
Nathan McCommon	City of Bellevue
Stephen DiJulio	Foster Pepper
Rich Black	Foster Pepper
Deanna Gregory	Pacifica Law Group

NORCOM STAFF:

Thomas Orr	Executive Director
Josh Baker	Fire Liaison
Melissa Crawford	Police Liaison
Dee Hathaway	IT Director
J.R. Lieuallen	Finance Manager
Pete Luke	IT
Becky McCracken	QA & Public Records Specialist
Khai Tran	IT
Nathan Way	IT



1. Call to Order

The NORCOM Governing Board was called to order by Marilynne Beard, Governing Board Chair, at 9:00 a.m.

2. Roll Call

Chair Beard requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

Chief Jay Wiseman of Snoqualmie Pass Fire & Rescue (an agency that left NORCOM effective 12-31-2016) was not able to attend and asked Chief Matt Cowan of Shoreline Fire to speak on his behalf. Chief Cowan said that Chief Wiseman wanted to make it clear that NORCOM is not at fault for the delay in changing over to KittCom and appreciates the continued support. Chief Wiseman also has offered to pay for NORCOM fees incurred in the first quarter of 2017.

Director Orr also confirmed that he had spoken to Chief Wiseman and that Chief Wiseman expressed great appreciation for NORCOM's support throughout their transition to a regional fire authority in Kittitas County.

5. Employee Recognition

Director Orr recognized Angel Francois, who has celebrated working at NORCOM five years. Devin Randall, Nick Curry and Amanda Coggins have also celebrated a five-year anniversary at NORCOM but were unable to attend today's meeting.

6. Action Items

→ Consent Calendar Approved

Chair Beard called for a motion to approve the items on the consent agenda: minutes from the January 13, 2017 Governing Board meeting and the January 2017 accounts payable report.

Steve Burns made the motion to approve the consent calendar. Jim Torpin seconded the motion. Motion carried.

7. Old Business

A. Fire Projects Update

→ Locution workstations set to be replaced in February

→ Kirkland Fire MDC replacements coming soon

Dee Hathaway said that NORCOM IT is putting together hardware specifications and will assist with setup once the new MDCs arrive.



B. Police Projects Update

→ NWS/Tyler has no priority issues outstanding

Dee Hathaway noted that executives from Tyler were on site at NORCOM February 1 to discuss the next steps to upgrading to 11.x. Tyler is developing a formal proposed work plan or NORCOM's consideration. Director Orr stated that the installation date for the new version would be determine based on testing results. The date range for upgrading could range from late-2017 to the 2018-19 timeframe.

C. E-911 Financial Stability Discussion

→ Possible change in county revenue distribution

Director Orr updated the board on IAG discussions regarding possible changes to the distribution formula by which PSAPs receive E-911 surcharge taxes. Director Orr also updated the Board regarding a site visit from King County including Kathy Lombardo and Bill Kehoe.

Dee Hathaway updated the Board on the work of the Technical Task Force. As a result of those discussion, the Task Force has added a subgroup to address security and resiliency issues. They have invited Nathan Way from NORCOM to participate. He will be working on the project moving forward.

8. Staff Reports

Director Orr advised the board of the status of filling the IT director spot and asked the Board to allow each candidate to make a short presentation to the Board so that he could assess their performance in that capacity. Bob Larson wanted to make it clear that the board can listen to a presentation from each candidate, however there can be no recommendation from the board.

9. Committee Reports

Chair Beard discussed the schedule and process for the annual change of leadership with respect to the NORCOM Board Chair and Vice-Chair.

10. Executive Session

The Chair requested an executive session pursuant to RCW 42.30.110(l)(g) to discuss a personnel issue and potential litigation.



The session began at 09:28 a.m. and was expected to last 35 minutes.

It was extended at 10:01 a.m. for 20 minutes.

Stephen DiJulio and Rich Black, both attorneys from Foster Pepper, attended the executive session.

The executive session concluded at 10:16 a.m.

The Governing Board meeting was adjourned at 10:18 a.m.

Approved by:

Marilyn Board
Chair

Attest: Tracey [Signature]
Secretary