



MEMBERS:

Bob VanHorne	City of Bothell
Marilynne Beard	City of Kirkland
Bob Larson	City of Snoqualmie
Greg Tryon	Eastside Fire & Rescue
Chris Connor	Fire District #27
Steve Burns	Medina Police
Ed Holmes	Mercer Island Police
Jim Torpin	Northshore Fire
Tommy Smith	Redmond Fire
Tim Dahl	Shoreline Fire
Greg Ahearn	Woodinville Fire

ABSENT:

Brad Miyake	City of Bellevue
Bill Archer	Clyde Hill Police
David Burke	Duvall Fire District #45
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire & Rescue

VISITORS:

Sheryl Mullen	City of Redmond
John McCracken	City of Bellevue
Deanna Gregory	Pacifica Law Group
Michael Olson	City of Kirkland

NORCOM STAFF:

Thomas Orr	Executive Director
Josh Baker	Fire Liaison
Melissa Crawford	Police Liaison
Tracey Croisier	Executive Assistant & PIO
Dee Hathaway	IT Director
J.R. Lieuallen	Finance Manager
Roky Louie	Human Resources Coordinator
Mike Mandella	Deputy Director
Nathan Way	IT



1. Call to Order

The NORCOM Governing Board was called to order by Marilynne Beard, Governing Board Chair, at 9:00 a.m. on November 4, 2016.

2. Roll Call

Chair Beard requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

4. Recognition of Sheryl Mullen

Director Orr noted that Sheryl Mullen is the last of the original management team that founded NORCOM. Sheryl resigned last month to accept a position at City of Redmond.

5. Action Items

→ Consent Calendar Approved

Chair Beard called for a motion to approve the item on the consent agenda. The items on the consent calendar were: minutes from the September 9, 2016 Governing Board meeting, August 2016 accounts payable, September 2016 accounts payable and October 2016 finance committee minutes.

Jim Torpin made the motion to approve the consent calendar. Chris Connor seconded the motion. Motion carried.

6. Old Business

A. Fire Projects Update

→ Code3 hosted trainings this week; temporary licenses received.

→ Locution replacement in progress.

B. Police Projects Update

→ NWS/Tyler has two priority 2 issues outstanding; fixes installed and are being tested.

Dee Hathaway noted the new priority 2 issue is of MDCs randomly disconnecting. Said NORCOM is currently working on module swapping, exhibit Q and 11.x upgrade.

→ NWS replacement PCs have arrived with a target of December deployment.

→ Coplogic in testing; will go live December 1st.



C. E-911 Financial Stability Discussion

→ **King County Strategic Planning and IAG Group Membership Changes**

The Director noted Kevin Kearns of IXP has been retained by King County for long range strategic planning. Kearns met with NORCOM staff October 25th and is returning to NORCOM November 14th for a facility tour.

The Director said the IAG has changes on the horizon. Seattle PD's Ron Rasmussen was removed from the group; Rasmussen had served as Vice Chair of the IAG. Additionally, Redmond PD's Erik Scairpon will leave the IAG in early 2017; Scairpon has served as the Chair of the IAG. Replacements have not yet been named.

Dee Hathaway, currently a member of the King County technical task force, noted that the technical group is focusing on long term technical issues facing PSAPs. The task force meets weekly via Skype.

Marilynne Beard, a member of the planning group, noted that the group has splintered off into task forces. Marilynne said she is currently on the finance task force.

The Director noted that technology licensing, maintenance and end-of-life cycles have not been factored into the purchasing process by the E-911 office.

→ **PulsePoint Meeting Cancelled; Short List of Participation Requirements Suggested.**

The Director said the PulsePoint board meeting was cancelled. He noted that SNOPAC had similar concerns re: PulsePoint and said that Medic One Foundation has reimbursed SNOPAC for their related legal fees.

Jim Torpin suggested a short list of requirements for entering into an agreement with PulsePoint.

1. We will notify PulsePoint of cardiac events in public areas.
2. The agreement will be with NORCOM; as such, PulsePoint will not requirement each NORCOM fire agency to sign a separate agreement.
3. NORCOM can exit the agreement at any time.
4. NORCOM will limit what information PulsePoint has access to.

There was a general discussion about underlying issues with the agreement presented by PulsePoint. There was a consensus that the issue at hand is contractual; fire chiefs already believe that saving lives is part of their current mission. There was also a consensus about liability concerns and safeguarding of caller data.

It was agreed that NORCOM needs to present talking points to PulsePoint and if there is a sense they are willing to meet NORCOM requirements, then a meeting could be scheduled.



7. New Business

→ Resolution 120 Approving Code3 Support MOUs Approved

Dee Hathaway explained that Code3 is a resource planning simulation, takes historical call data to replay incidents to see if response time, etc., can be improved. Bellevue Fire and Eastside Fire & Rescue currently use Code3. NORCOM will function as a pass-through, taking the money from the agencies and then paying Coelo directly.

Chair Beard called for a motion to approve resolution 120.

Bob Larson made the motion to approve the consent calendar. Greg Ahearn seconded the motion. Motion carried.

→ Resolution 121 Approving Code3 License and Support Agreement with Coelo Approved

Resolution 121 authorizes NORCOM Executive Director to sign the agreement with Coelo and also authorizes the Executive Director to make any necessary modifications and/or revisions.

Chair Beard called for a motion to approve resolution 121.

Bob Larson made the motion to approve the consent calendar. Greg Tyron seconded the motion. Motion carried.

9. Staff Reports

There were no additional comments or questions regarding the staff reports.

9. Committee Reports

There was no discussion regarding committee reports.

10. Executive Session

There was no executive session.



The Governing Board meeting was adjourned at 10:12 a.m.

Approved by:

Marilynne Beard
Chair

Attest: Travis Crusee
Secretary