

Meeting Minutes
NORCOM Governing Board
City of Bellevue, room 1E-108
April 8, 2016

Governing Board Reps Present: Bill Archer, Steve Burns, Marilynne Beard, Jim Torpin, John Nankervis (Shoreline alternate), Greg Ahearn, Joel Kuhnenn, Bob Van Horne, Jeff Clark, Chris Connor, Bob Larson, Mark Corriera and Mark Moulton.

Also Present: Scott Sotebeer, Jay Reich from Pacifica Law Group, Treasurer Michael Olson and Michele Plorde.

1. Call to Order

The NORCOM Governing Board was called to order by Jim Torpin, Governing Board Chair, at 10:25 a.m. on April 8, 2016.

2. Roll Call

Chair Torpin requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

4. Action Items

A. Succession of Vice Chair to Chair

Bob Larson nominated Marilynne Beard as Chair. Chris Connor seconded the motion.

Motion carried.

B. Recognition of Outgoing Chair

Tom Orr expressed gratitude to Chief Torpin for his service on the Governing Board.

C. Appointment of Vice Chair and Treasurer

Jim Torpin nominated Ed Holmes as Vice Chair. Greg Ahearn seconded the motion.

Motion carried.

Chair Beard reaffirmed that Michael Olson is currently serving as Treasurer and called for a motion to appoint Olson as Treasurer.

Connor moved to appoint Michael Olson as Treasurer. Jeff Clark seconded the motion.

Motion carried.

D. Consent Calendar

Chair Beard called for a motion to approve the items on the consent agenda. The items included on the consent calendar were minutes from the March 11, 2016 Governing Board meeting and the March 2016 accounts payable (accounts payable total: \$1,054,396.14).

Mark Mouton made a motion to approve the consent calendar. Joel Kuhnenn seconded the motion.

Motion carried.

5. Old Business

A. Fire Project Update

Dee Hathaway said ESO interface has been installed and is in testing phase with a plan on going live at the end of April. The GIS database consolidation has an install test scheduled for May and will go into production in June. Hathaway noted the PulsePoint app project has been put on hold for now.

B. Police Project Update

Hathaway noted the Tyler/New World upgrade to 10.2 is finally complete, with zero outstanding priority 1 or priority 2 issues. Now working on module swapping where we review what we paid for years ago and establish what our current needs are. Hathaway said there is no change on the LInX replacement interface, we are still in testing mode.

On Message Switch, Hathaway said we are waiting for Tyler for to give us a work schedule.

C. E-911 Financial Stability Update

Orr introduced intergovernmental relations consultant Scott Sotebeer to review the Interim Advisory Group (IAG) E-911 status. Sotebeer said there's been a tremendous amount of positive change for all the PSAPs. Sotebeer said while there had been prior operational and political challenges, with the changes that are occurring, the entire King County 911 system will see some dramatic changes in the next few years. The IAG is one of the more significant group of the three groups put together by King County. While there may be rocky roads ahead, Sotebeer believes it is important to stay engaged with the IAG.

Tom Orr said at the first deep dive workshop was beneficial in looking at projects, project timelines and project funding. He spoke the issues surrounding what precisely constitutes a 'project' and how lack of clarity on project definition has been problematic to PSAPs. Orr noted Laura Pitarys is the new finance manager and that Pitarys has been outstanding. Orr reviewed the agenda and timeline of the E-911 Leadership Group, pointing out that the plan is to have a final report completed by May 31st.

6. New Business

A. Resolution 114 RFP for Facility Needs Assessment

Tom Orr said the board has guided NORCOM to look at a new site facility options for NORCOM. Mark Moulton said he had briefed the mayor and said there is no immediate pressure for NORCOM to vacate the current office space. Beard called for a motion to approve resolution 114.

Bob Larson made a motion to approve resolution 114. Joel Kuhnhenh seconded the motion.

Motion carried.

B. Proclamation of April 10-16, 2016 as Telecommunicator Week

Beard read the proclamation as presented and endorsed the proclamation.

C. Discussion on Public Safety Apps

Tom Orr explained the mechanics of the PulsePoint app and said the King County Fire Chiefs Association had met with PulsePoint and was told integration of the app with CAD would be limited to cardiac events. In May 2015 and September 2015, PulsePoint had told NORCOM the plan was to limit the app to cardiac events. In March 2016, PulsePoint said they want the app to also include structure fires, vehicle accidents, water rescue, hazmat response, news and disasters. NORCOM has decided to put PulsePoint CAD integration on hold.

There was a general discussion about the PulsePoint app and the emergence of public safety apps in general and the impact on PSAPs.

7. Staff Reports

Orr noted that there had been talk about NORCOM's level of satisfaction with the TriTech CAD after a visit to the NORCOM call center. Orr will send a letter to clarify that NORCOM remains in support of TriTech's products.

8. Committee Reports

A. Joint Operating Board

Nothing to report.

B. Finance Committee

Nothing to report.

C. Strategic Planning Committee

Nothing to report.

10. Executive Session

Orr called for an executive session pursuant to RCW 42.30.110(f). The session began at 11:35 a.m. and was expected to last five minutes. The executive session ended at 11:39 a.m.

The Governing Board meeting was adjourned 11:40 a.m.

Meeting Minutes
NORCOM Governing Board
City of Bellevue, room 1E-108
April 8, 2016

Approved by:

Margaret Beard
Chair

Attest: [Signature]
Secretary