

Meeting Minutes
NORCOM Governing Board
City of Bellevue, room 1E-108
March 11, 2016

Governing Board Reps Present: Mark Risen, Bob Van Horne, Marilynne Beard, Steve Burns, Dave Jokinen, Bob Larson, David Burke, Jeff Clark, Chris Connor, Jim Torpin, Tim Dahl and Greg Ahearn.

Also Present: Roky Louie, Melissa Crawford, Mike Prill, Ed Whitford, Josh Baker, Michele Plorde and Jay Reich of Pacifica Law Group.

1. Call to Order

The NORCOM Governing Board was called to order by Jim Torpin, Governing Board Chair, at 9:05 a.m. on March 11, 2016.

2. Roll Call

Chief Torpin requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

4. Employee Recognition

Four NORCOM employees were recognized for their outstanding work: Jeremy Henshaw, Keith Polzin, Roky Louie and Ed Whitford.

5. Action Items: Consent Calendar

Chief Torpin called for a motion to approve the items on the consent agenda. The items included on the consent calendar were minutes from the February 12, 2016 Governing Board meeting, the February 2016 accounts payable (accounts payable Total: \$821,336.01) and resolution 112.

Bob Van Horne made a motion to approve the consent calendar. Mark Risen seconded the motion.

Motion carried.

6. Old Business

A. Fire Project Update

Dee Hathaway said the latest patch for eCBD has been installed and is in production. The project has been signed off and is completed.

On the ESO interface, Hathaway said NORCOM's work with agencies is ongoing.

The GIS database consolidation, the paperwork signed and sent to TriTech.

Regarding the PulsePoint app, Hathaway met with PulsePoint at the TriCON (TriTech's annual conference) last week. We now have their server build requirements.

B. Police Project Update

Hathaway noted the Tyler/New World upgrade to 10.2 was over one year ago. We have two priority

2 issues outstanding. Orr spoke to the terms of the 2014 settlement agreement. NORCOM met with new Tyler reps March 10th and Orr said it was a productive conversation. Orr noted that it appears the two current outstanding priority 2 issues will be able to be fixed in version 10.2. He noted that Tyler had recently added 51 new employees. There was a general discussion about version 10.2 and its limitations and pros and cons of upgrading to 10.4 versus leapfrogging over 10.4 and going straight to 11.0.

Regarding the LInX interface, the Northrup Grumman test system has been loaded and they are working on verifying data.

On Message Switch, Hathaway said the paperwork has been completed and given to Tyler.

C. E-911 Financial Stability Update

Orr spoke on the current King County E-911 office and the PSAP groups that have formed to oversee, guide and advise the E-911 office. King County had recently asked for approval of a \$5.3 million security upgrade and the PSAP Interim Advisory Group (IAG) felt that the county lacked specifics – e.g., the county currently does not have a blueprint of their system or basics such as organizational charts, line item financial statements. Orr noted that King County E-911 office had 2015 cost overruns of \$15 million. Two “dive deep” half day summits have been scheduled for April 1st and April 6th.

D. R113 Creating Fire Liaison

Orr reviewed staffing issues including promotion of Roky Louie to HR Coordinator, creation of full time fire liaison and addition of one full time supervisor.

Chair Torpin called for a motion to approve resolution 113.

Marilynne Beard made a motion to approve resolution 113. Bob Van Horne seconded the motion.

Motion carried.

7. New Business

A. 2017 Budget Policy

Gwen Pilo summarized the budget process timeline. There was a general discussion about items in the budget policy and also clarification on NORCOM’s lease with Bellevue City Hall.

B. Reminder: Principal’s Assembly April 8th

Orr reminded the board that the next meeting on April 8th will be the Principal’s Assembly and noted that the vice chair position will be nominated April 8th as well.

8. Staff Reports

There were no questions or further discussion on staff reports. Orr reminded the board of next week's crisis communications seminar with Candace BelAir on March 15th.

9. Committee Reports

A. Joint Operating Board

Nothing to report.

B. Finance Committee

Nothing to report; prior meeting was cancelled.

C. Strategic Planning Committee

Nothing to report.

10. Executive Session

Chair Torpin said there was no need for an executive session.

The Governing Board meeting was adjourned 10:16 a.m.

Approved by:

Marilyn Beard
Chair

Attest: Candace BelAir
Secretary