

Meeting Minutes
NORCOM Governing Board
City of Bellevue, room 1E-108
February 12, 2016

Governing Board Reps Present: Jeff Clark, Steve Burns, Ed Holmes, Jim Torpin, Marilynne Beard, Greg Ahearn, David Burke, Chris Connor, Tim Dahl, Bob Van Horne and Mark Moulton.

Also Present: Tommy Smith of Redmond FD and Deanna Gregory of Pacifica Law Group.

1. Call to Order

The NORCOM Governing Board was called to order by Jim Torpin, Governing Board Chair, at 9:00a.m. on February 12, 2016.

2. Roll Call

Chief Torpin requested a roll call of present Governing Board members. A quorum was established.

3. Open Communications from the Public

There were no requests for communication from the public.

4. Employee Recognition

There were no employee recognitions.

5. Action Items: Consent Calendar

Chief Torpin called for a motion to approve the items on the consent agenda. The items included on the consent calendar were minutes from the January 8, 2016 Governing Board meeting and Accounts Payable Approval Report for January 2016 (Accounts Payable Total: \$1,073,430.35).

Greg Ahearn made a motion to approve the consent calendar. Tim Dahl seconded the motion.

Motion carried.

6. Old Business

A. Fire Project Update

Dee Hathaway said eCBD has been installed and in production with the latest fix installed February 11th. Hathaway said Karen Fuyura is currently meeting with fire chiefs re: the ESO interface. The GIS database consolidation administration is currently wrapping up.

Tom Orr noted that NORCOM does intend to go forward with the PulsePoint app. Seattle has \$130,000 budgeted for PulsePoint, so currently there will be no cost to NORCOM.

B. Police Project Update

Hathaway said that regarding New World/Tyler, there are still outstanding issues. There's one priority 1 issues outstanding. NORCOM did receive patches for some of the priority 2 issues in January, and NORCOM has experienced two recurrences of issues.

Regarding the LInX interface, the Northrup Grumman test system has been loaded and we are currently waiting for verification of data.

The New World messaging agreement has been signed and the tech team is currently working on getting that scheduled.

C. E-911 Financial Stability Update

Orr noted the PSAP interim advisory group was asked by King County to support a \$5.3 million security upgrade. The PSAP directors voted unanimously to send a letter of non-support. There has been a proposed 2.5-day summit to review projects and determine what is in the budget. Orr said there is a special meeting slated for February 26th to finish the advisory group charter.

7. New Business

A. 2016 Proposed Pilot Reorganization

Orr said there is a proposed staff reorganization that would address the vacant HR position. Noted that market analysis indicated NORCOM's initial HR salary range below the peer group. Orr believes NORCOM supervisor Roky Louie will be a good candidate for the HR position. Louie has spearheaded last year's recruitment and has shortened the hiring process by over 50%.

Mike Mandella noted that Louie's supervisor position would need to be filled. He said there's also a need to have a full time fire liaison. Mandella also said there needs to be six supervisors. There was a general discussion about the cost savings of reducing overtime.

Ed Holmes made the motion to approve the proposal to reclassify the HR position and boost the salary accordingly to hire Louie to fill the HR position. Marilynne Beard seconded the motion.

Motion carried.

B. Resolution 110 Amending the 2016 Budget

Gwen Pilo explained resolution 110, amending the 2016 budget, is in reference to carry over items only with no impact to current budgeted participant fees. Pilo said the finance committee has reviewed the carry over items and has recommended the amendments.

Marilynne Beard moved to approve resolution 110. Steve Burns seconded the motion.

Motion carried.

C. Resolution 111 Regarding User Fee Formula

Orr explained 2017 is when there is no more smoothing, which is why NORCOM has been putting forth discussions about technology costs. Pilo said the finance committee agreed with the functional distribution model without technology cost allocations and with data service allocations. This user fee formula would take effect January 1, 2017.

David Burke moved to approve resolution 111. Bob Van Horne seconded the motion.

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Motion carried.

There was additional discussion about amending the wording on resolution 111. Attorney Deanna Gregory of Pacifica Law said she would amend the resolution accordingly.

8. Staff Reports

There were no questions or further discussion on staff reports.

9. Committee Reports

A. Joint Operating Board

Nothing to report.

B. Finance Committee

There was a discussion about including finance committee meeting minutes in the packet going forward.

C. Strategic Planning Committee

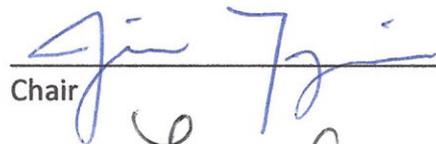
Nothing to report.

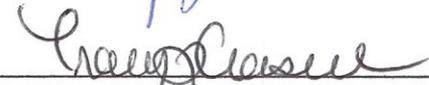
10. Executive Session

Chair Torpin called for an executive session at 10:25 a.m. Attorney Deanna Gregory was in attendance. The executive session ended at 10:35 a.m.

The Governing Board meeting was adjourned 10:36 a.m.

Approved by:


Chair

Attest: 
Secretary