

Meeting Minutes

NORCOM Principals Assembly

Bellevue City Hall – Room 1E-108

April 10, 2015

Governing Board & Principals Assembly Representatives Present: Pam Bissonnette, Jim Roepke, Bill Archer, Kurt Triplett, Steve Burns, Noel Treat, Bob Larson, Mark Correia, David Burke, Bud Backer, Chris Connor, Jim Torpin, Matt Cowan, Greg Ahearn, Steve Heitman, Claudia Balducci, Harry Oestreich, Ken Callahan, Jerry Smith, and Larry Rude.

1. Call to Order

The NORCOM Principals Assembly was called to order by Kurt Triplett, Governing Board Chair, at 1048 a.m. on April 10, 2015.

2. Roll Call

Kurt Triplett initiated roundtable introductions of Principals Assembly Representatives, Governing Board Representatives and NORCOM staff.

3. Open Communications

None.

4. Action Items

A. Succession of Vice Chair to Chair

Bill Archer made a motion to appoint Vice Chair Jim Torpin to the NORCOM Governing Board Chair. Motion carried.

Triplett congratulated Torpin on becoming the next Governing Board Chair. Orr presented Triplett with an award to recognize his contributions to NORCOM. Torpin mirrored Orr's accolades.

B. Appointment of Vice Chair

Triplett nominated Mercer Island City Manager Noel Treat for Vice Chair. Nominations were closed. Motion carried.

C. Appointment of Treasurer

Triplett nominated Michael Olson from the City of Kirkland for Treasurer. Nominations were closed. Motion carried.

D. March accounts payable and minutes.

Triplett made a motion to approve the items on the Consent Agenda. Items included on the Consent Agenda were: Minutes from the March 13, 2015 Governing Board meeting and Voucher Approval for March 1 through March 31, 2015. Accounts payable total: \$ 791,480.22. Motion Carried.

5. Old Business

A. ICRM & Project Prioritization Update

In the spirit of efficiently using resources, Orr advised going forward NORCOM would be presenting the ICRM updates. At the projected rate, it is estimated that funds for Online Business Systems (OBS) will run out mid-June to July 2015. NORCOM prefers to focus the OBS efforts on the TriTech system upgrade and a final close out report.

Fire Mobile

The Bellevue Fire modem issue is still outstanding. TriTech has provided three fixes to date, to no avail. Until this issue has been resolved, NORCOM will not accept the project as closed.

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System Upgrade Project

NORCOM will be recommending TriTech version 5.5 with Resolution 92. Although there may be slightly larger fees to upgrade from this version at a later date, overall, the stability and risk level are more appealing in version 5.5. TriTech has submitted a final sales quote. Changes were made in the payment schedule in this quote; NORCOM is currently reviewing those. Test environments have been built and are ready to be put to use. The target go-live date is Quarter 3/2015.

New World 10.2 Upgrade

The deployment continues to go well. There are now only 2-3 priority issues lingering. New World has requested finalized payment on the 2013 SSMA payment. However, the terms of the settlement agreement require there be no outstanding priority issues. NORCOM experienced a CAD issue this week; all users were kicked out of the software and unable to use it for approximately 10 minutes. A fix has since been deployed. NORCOM is currently working on the Law Enforcement Reporting Module System (LERMS). This issue was reported a week ago. New World's response was "this is a known issue, but you can't fix it until you upgrade to the next version". NORCOM deemed this an unacceptable answer, as part of the settlement terms were that this would work in version 10.2. New World has since agreed and are working on a fix. Overall, this entire deployment has gone much better than in previous years.

Connor inquired if all priority issues have been addressed. Orr confirmed they are addressed; however NORCOM is still awaiting a few fixes.

B. E911 Financial Stability Discussion

Sotebeer gave an overview of the ongoing efforts of NORCOM to work with the King County Council on the issues facing the PSAPs. It was expressed that this work could not have been, nor continue to be, accomplished without the efforts and support of the Governing Board. Over the past year, these efforts have served as an education for the King County Councilmembers. As of last week, the technology consultant has submitted their report. A draft is expected in May. Recently, the PSAP Participation Agreement Amendment has particularly piqued the interest of the Councilmembers, as the changes proposed by KCE911 do not fall within the scope of the newly established provisos. Due to this, the Councilmembers are looking at legislative action to avoid similar contract slippage in the future. Additionally, the Council is open to the suggestion of adding additional seats to the super governance, to include one police, one fire, and at least one PSAP representative.

Orr advised that the current PSAP Agreement expires in April 2015. The PSAPs have attempted to hold discussions with KCE911 for over a year to address the renewal. This agreement is important, as it includes a contract with Century Link. In February, KCE911 informed the PSAPs the contract doesn't expire until 2016. In March, they presented a proposed extension of the current agreement, which included new language regarding performance and technology – specifically Smart911 and text-to-911. It also included a newly signed Century Link contract. The PSAP directors have drafted a proposed version of extension, which leaves status quo through December 2015. This counter-proposal will be accompanied by a cover letter which will express a desire to work collaboratively towards creating a new agreement and moving forward with

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well-planned NG911 technologies. Although there is a chance the PSAPs will be operating without an agreement for a period of time, it is not expected that a loss of funding will ensue.

Orr reminded the Board that when the E911 stability discussions began over a year ago, the focus was consolidation. As part of a fact finding project, a 1996 study by King County on the 911 fund was unearthed. It concluded that consolidation of the PSAPs will not save the County money. This is a direct contradiction to the both messaging from King County over the past two years and the Geocomm study.

C. Resolution 90 – Finalization of the HIPAA MOU

Chair Torpin confirmed the HIPAA MOU was the last corrective action needed to close out the investigation of the data breach. The MOU has been presented on multiple occasions for review and comment. Orr requested approval from the board to adopt the finalize version of the HIPAA MOU. Backer made a motion to approve. No discussion. Motion carried.

6. New Business

A. Resolution 91 – Kirkland MOU for New World Systems Tracking Module.

Chair Torpin confirmed the Kirkland MOU for New World Systems Tracking Module allowed NORCOM to serve as a pass-through for a module built for, and utilized by, the Kirkland Police Department. Triplett made a motion to approve. No discussion. Motion carried.

B. Resolution 92 – TriTech Upgrade to version

Chair Torpin recapped previous discussions regarding which TriTech version to upgrade to. Larson made a motion to approve. Discussion ensued: Orr gave an explanation as to additional costs associated with upgrading to version 5.5. Windows Server 2003 reaches end of life in July 2015, which will require fees to upgrade. Despite the financial ramifications, NORCOM and the Fire Stakeholders have weighed the stability and risks of both versions, concluding that 5.5 is the safer option. Motion carried.

C. Proclamation of April 12-18, 2015 as NORCOM Telecommunicator Week

Chair Torpin read the proclamation as presented. Orr expressed gratitude to the NORCOM agencies that donated items for the telecommunicator raffle. Additionally, Orr expressed appreciation for the Motorola representative who donated Starbucks cards to NORCOM for Telecommunicator Week. Backer made a motion to approve. No discussion. Motion carried.

7. Staff reports:

Individual staff reports from NORCOM staff were included in the Board packet. Chair Torpin asked if Board members had any questions regarding the reports or if NORCOM staff has anything further to contribute.

Mandella acknowledged a mistake made in his staff report. Kaitlin Clark was the telecommunicator fully release within one year, rather than Emily Hansen.

8. Committee Reports

A. Joint Operating Board

No discussion

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B. Finance Committee

Dunlap expressed gratitude for all the Governing Board support during her tenure as treasurer.

C. Strategic Planning Committee

No discussion.

D. IT Committee

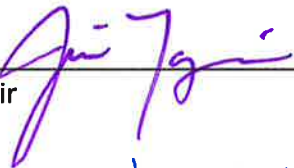
Orr confirmed a second applicant has accepted the position and is currently in backgrounds.

Triplett advised one of the tasks he pledged to complete as NORCOM Governing Board Chair was to potentially amend the NORCOM Executive Director's contract, which would include creating one section for cost of living and one section for merit increase. Triplett has drafted a proposed amendment and requests this be brought to the May Governing Board meeting for approval.

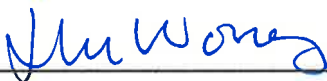
Connor reminded the Governing Board that one of the original NORCOM goals was to operate on one CAD system. Although this has not proved to be successful yet, Connor requested the Board members and staff keep that goal in mind for the future.

Meeting adjourned at 1130 a.m.

Approved by:



Chair

Attest: 

Secretary