

Meeting Minutes

NORCOM Governing Board

Evergreen Hospital, Room Tan 100/101

April 11th, 2014

Governing Board Reps Present: Mike Eisner Bob Van Horne, Bill Archer, Kurt Triplett, Mark Correira, Joel Kuhnhenh, Chris Connor, Jim Torpin, Lee Soptich, Tim Dahl, Jay Wiseman, and Greg Ahearn.

1. Call to Order

The NORCOM Governing Board was called to order by Chris Connor, Governing Board Chair, at 10:24 a.m. on April 11, 2014.

2. Roll Call

Roll was called and a quorum established.

3. Open Communications from the Public

None.

4. Action Items

A. Succession of Vice Chair to Chair

Chris Connor congratulated Kurt Triplett on becoming the next Governing Board Chair. Kurt Triplett thanked Christ Connor for his work as Governing Board Chair over the last year. Tom Orr presented Chris Connor with an award to recognize his contributions to NORCOM. Chris Connor thanked the Board and NORCOM staff for their support.

B. Appointment of Vice-Chair

Chris Connor nominated Jim Torpin for the position of Governing Board Vice Chair. Tim Dahl made a motion to approve the nomination. Motion passed.

C. Consent Agenda

Chris Connor made a motion to approve the items on the Consent Agenda. Items included on the Consent Agenda were: Minutes from the March 14th, 2014 Governing Board Meeting, and Voucher Approval for March 1 through March 31, 2014;

Accounts Payable total:	\$915,648.12
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Motion carried.

5. Old Business

A. ICRM & Project Prioritization Update

Tom Orr discussed: Items 5 A-C were previously discussed in the Principals Assembly and asked if there were further questions. Discussion ensued regarding the next release of NWS software. It will not be delivered until the new contract is signed. The contract is currently under legal review, and the timeline is unknown. Testing will begin as soon as possible.

B. New World Update

No discussion.

C. Update on Security Breach

No discussion.

D. E-911 Financial Stability Discussions.

Tom Orr discussed: King County seems to be increasing their pace and presented an accelerated timeline for a strategic planning process. The PSAP directors are writing a joint letter to be signed along with board chairs and mayors regarding their concerns about the planning process and County projects. PSAP directors are spending significant

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time every week in meetings, reviewing documents and performing research related to County initiatives.

Kurt Triplett discussed: One positive aspect of this process is that the County has agreed to focus more on E-911 stability instead of PSAP consolidation. There is still a lot of concern regarding the County's accelerated timeline for moving projects and planning forward. There is no threat of funding disappearing in 2015, and more time should be taken for planning projects for the future and managing current projects.

Tom Orr discussed: NORCOM contracted with Scott Sotebeer to advocate for NORCOM in discussions with King County Council Members and political advisors. Scott is helping to explain the difficulties the PSAPs are facing when presented with inconsistent financial information and inefficient project management. He is also helping to coordinate future meetings between NORCOM and key County Executives and Council Members.

Kurt Triplett discussed: a significant portion of NORCOM's budget comes from the County, so our involvement is very important in this process.

6. New Business

A. Resolution 71 – Approving Membership to AWC

Tom Orr discussed: the Joint Operating Board approved the proposal to join AWC. Thanks to Mercer Island for sponsoring NORCOM's application to join and thanks to NORCOM's Guild for approving it as well. Gwen Pilo discussed: this would go into effect July 1, 2014, pending approval from AWC, which is highly likely. Chris Connor made a motion to approve Resolution 71. Motion passed.

B. Resolution 72 – Authorization to Invest Monies in Local Government Pool

Gwen Pilo discussed: NORCOM already invests in the local government pool, but they adopted a new prospectus which requires a new resolution in order to maintain that investment. The prospectus has very minor changes, and will have no impact, but the pool requires the executive director and finance manager read the prospectus. Discussion ensued regarding whether or not the Executive Director read the prospectus, and he assured the group he would read it. Lee Soptich made a motion to approve Resolution 72. Motion passed.

7. Staff Reports

Individual staff reports from NORCOM staff were included in the Board packet. Chair Triplett asked if Board members had any questions regarding the reports or if NORCOM staff had anything further to contribute.

Sheryl Mullen discussed: Telecommunicator's Week is next week, thank you to the agencies who donated items for the raffle. A banner is provided to sign as well.

Discussion ensued regarding the technology manager hiring process. The Governing Board will have to approve the increase in compensation for that position and that will be discussed in a future meeting. A recruiting firm found that the appropriate salary range is between \$119,000 - \$138,000 for a qualified candidate in this area.

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8. Committee Reports:

A. Joint Operating Board

No discussion.

B. Finance Committee

Tracey Dunlap discussed: the group received the first draft of the user fee study, and had a lot of comments and edits. This topic should be revisited at the May meeting, upon review of a second draft.

C. Strategic Planning Committee

No discussion.

a. IT Committee

No discussion.

9. Executive Session

There was no need for an Executive Session, so it was cancelled.

Meeting adjourned at 10:48 am.

Approved by:



Chair

Attest: 

Secretary