

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-108

February 14th, 2014

Governing Board Reps Present: Linda Pillo, Bob Van Horne, Bill Archer, Kurt Triplett, Ed Holmes, Bob Larson, David Burke, Chris Connor, Jim Torpin, Jay Wiseman, and Greg Ahearn.

1. Call to Order

The NORCOM Governing Board was called to order by Chris Connor, Governing Board Chair, at 9:08 a.m. on February 14th, 2014.

2. Roll Call

Roll was called and a quorum established.

3. Open Communications from the Public

4. Employee recognition

A. Congratulations to Mike Prill, Charlene Inman, Sandy Hogue and Kat Morrison for being chosen as the employees of the quarter, fourth quarter 2014. Megan Hestir was also recognized for a CPR save in Kirkland. She was recently recognized at a Kirkland City Hall meeting as well.

B. Call Receiving Academy 15 was introduced to the Board. Welcome Summer Sturhan, Tephra Brune and Beth Almeda.

5. Action Items

A. Consent Agenda

Kurt Triplett made a motion to approve the items on the Consent Agenda. Items included on the Consent Agenda were: Minutes from the January 10th, 2014 Governing Board Meeting, and Voucher Approval for January 1 through January 31, 2014;

Accounts Payable total:	\$876,839.06
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Motion carried.

6. Old Business

A. ICRM & Project Prioritization Update

Jerry Holcombe discussed: There are only seven open items for negotiation in the TriTech fire mobile contract, and the agreement is awaiting review by Foster Pepper.

Pending review and those remaining items, there is a verbal agreement with TriTech.

Gwen Pilo discussed: an overview of the contract costs, including the server software, mobile licenses, project services and ongoing maintenance. The team agreed to pay for additional project manager reports from TriTech, which includes a weekly report and weekly phone call. Discussion ensued regarding the number of mobile units requiring software licenses. The total number includes the number counted in a recent thorough inventory plus extra for new machines to be purchased this year and machines reserved for testing.

Jerry Holcombe discussed: the next steps are to resolve the final items with TriTech, review the contract with legal and the fire stakeholder group, and secure Governing Board approval.

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B. Resolution 70 – TriTech Mobile Contract

Bill Archer made a motion to approve Resolution 70, approving an agreement with TriTech for fire mobile, pending resolution of the open items and attorney review. Motion passed.

C. PSAP Future Configuration

Tom Orr discussed: approximately four to eight hours per week are currently spent in meetings regarding King County projects and potential future PSAP configuration. This does not include time spent researching to prepare for these meetings. The County is coming closer to providing a more accurate picture of their budget, but more details are still needed. There is some concern among the PSAP directors regarding the amount of the budget saved in a contingency fund, and the amount of money carried over year to year. The finance sub-committee is looking into these numbers for the Technical Committee, who hopes to have more information for the Recommendation Committee, who meets next on March 13th.

Kurt Triplett discussed: the original problem statement from the County was that the E-911 fund was out of money, but the Recommendation Committee found that a review of the County finances was needed to determine where the money goes and whether or not that money is being spent appropriately. PSAPs only receive whatever money is left over after the E-911 fund is spent on its various projects. Despite an increase in revenue, the PSAPs have not seen an increase in funding from the County. Fred Jarrett met with Kurt after he received the group letter from the Board. Kurt requested the County pause their initiatives to consolidate PSAPs and to go-live with text-to-911. The Committees will continue to meet with the County to resolve these issues.

7. New Business

No discussion.

8. Staff Reports

Individual staff reports from NORCOM staff were included in the Board packet. Chair Connor asked if Board members had any questions regarding the reports or if NORCOM staff had anything further to contribute. Tom Orr discussed: the benefits committee has made progress and may join AWC, with Guild approval and Mercer Island sponsorship, to secure health insurance at a much lower rate. Many thanks to Charlene Inman for her work on this project.

Discussion ensued regarding contracts with OBS. The Board requested that when possible, NORCOM should attempt to contract with other agencies for future technical projects.

9. Committee Reports:

A. Joint Operating Board

No discussion.

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B. Finance Committee

Gwen Pilo discussed: ADCOMM's user fee analysis has begun and they may contact Board members for interviews.

C. Strategic Planning Committee

No discussion.

D. IT Committee

No discussion.

An Executive Session was held to discuss litigation pursuant to RCW 42.30.110(1)(i). The hour long session began at 9:50am and open session resumed at 10:50am.

Kurt Triplett made a motion to authorize the Executive Director to provide up to one year of credit monitoring services to the individuals possibly affected by the security breach, for an amount not to exceed \$30,000. David Burke recused himself from voting. Motion passed.

An executive session was held to discuss litigation pursuant to RCW 42.30.110(1)(i) and to discuss personnel pursuant to RCW 42.30.110(1)(g). The forty five minute session began at 11:00am and was extended 5 minutes at 11:45, 5 minutes at 11:50, 5 minutes at 11:55, 5 minutes at 12:00, 5 minutes at 12:05, 5 minutes at 12:10, 5 minutes at 12:15, 5 minutes at 12:20, 5 minutes at 12:25, and 1 minute at 12:30. Open session resumed at 12:31 pm.

Bob Larson made a motion to approve an additional 1% pay increase, retroactive to January 1, 2014 for the Executive Director. Motion passed.

Bob Larson requested a market study for Executive Director compensation be discussed at the next meeting.

Discussion ensued regarding Tom Orr's performance review. The Board agreed Tom performed beyond expectations in key areas.

Meeting adjourned at 12:36 pm.

Approved by:



Chair

Attest: 

Secretary