

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-108

April 12, 2013

Governing Board Reps Present: Brad Miyake, Bill Archer, Kurt Triplett, Donna Hanson, Rich Conrad, Bob Larson, David Burke, Lee Soptich, Chris Connor, Jim Torpin, Mark Bunje, Jay Wiseman and Mark Risen

1. Call to Order

The NORCOM Governing Board was called to order by Brad Miyake, Governing Board Chair, at 10:20 a.m. on April 12, 2013.

2. Roll Call

Roll was called and a quorum established.

3. Open Communications from the Public

None.

4. Action Items

A. Succession of Chair and Vice Chair Positions

The Board recognized Brad Miyake for his contributions as Governing Board Chair and thanked him for his hard work and service to the organization. Chris Connor will take over the Chair position. Rich Conrad nominated Kurt Triplett to Vice Chair. Motion passed.

B. Consent Agenda

Bob Larson made a motion to approve the items on the Consent Agenda. Items included on the Consent Agenda were: Minutes from the March 8, 2013 Governing Board Meeting and Voucher Approval for March 1 through March 31, 2013.

Accounts Payable total: \$784,122.59

Motion carried.

5. Old Business

A. New World Systems Update

Tom Orr discussed: A total cost analysis of the ICRM Project was requested by a Board member and will be discussed during executive session due to sensitive information regarding litigation.

Jerry Holcombe discussed: There is over 90% agreement over Exhibit Q, and New World Systems meeting all requirements. Police RMS review has been delayed due to lack of resources. SP2 went into production on February 26th, with the police go live. The remaining 63 issues are actively being worked by New World. New issues for Fire go live have also been identified. Tom Orr discussed changes in how we will receive fixes from New World. We will set the pace and make those decisions.

Victor Lohr discussed: The TriTech stabilization is scheduled for Monday. In depth testing is complete and three issues were found: block range, unit status screen issue and cross staffing with on view. The first two listed have been resolved and we have a workaround for the cross staffing issue. The interfaces have been reconfigured. One CBD issue was found and there is a workaround during the transition.

Tom Orr discussed: The decision on whether or not to continue with the TriTech upgrade must be made today and will be discussed at the Advance. The technology team is recommending that it go ahead, Mike Mandella is

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recommending we pull back. Discussion ensued regarding how the transition will take place and what would happen in the event of any major problems, as well as staffing levels and testing.

Jerry Holcombe discussed: There are four more issues identified for the fire go-live: proximity dispatching, response plans and unit recommendations, cross staffing and paging. More issues may be found as testing continues. Data conversion, data reporting, training and interfaces should be ready soon. The TriTech to ESO interface solution should be in place next week. The Fire go live will not occur in June a new date is to be determined. Tom Orr discussed: Past performance and rate of resolution were analyzed to form an approximate timeline which will be presented at the Advance.

6. New Business

A. Selection of NORCOM General Legal Counsel

Tom Orr discussed: In January, NORCOM retained temporary legal counsel to assist in responding to the agencies' notices to leave the organization due to a conflict of interest with the current legal counsel. An RFP was then submitted for permanent legal counsel. Each firm was interviewed and provided flat fee proposals. The selection committee recommended Pacifica. Discussion ensued regarding the length of the contract. Donna Hanson made a motion to select Pacifica. Motion passed.

B. Senate Bill 5034 – State 911 Fund Sweep

Tom Orr discussed: The state is debating taking 911 funds and using them for other initiatives. We will be impacted financially if these funds are withheld. King 5 news has requested an interview with Tom, with Board approval.

7. Staff Reports

Individual staff reports from NORCOM staff were included in the Board packet. Chair Connor asked if Board members had any questions regarding the reports or if NORCOM staff had anything further to add. Discussion ensued regarding the current financial position and staffing levels.

8. Committee Reports:

A. Joint Operating Board

No discussion.

B. Finance Committee

Tracey Dunlap discussed: the Finance Committee completes a quarterly review of one of the NORCOM financial processes. This quarter was a review of the payroll process, with favorable results. Next quarter the financial statements will be reviewed.

C. Strategic Planning Committee

No discussion.

D. IT Committee

Mike Kaser commented that they will meet on the 29th to discuss the SLA.

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9. Executive Session – Litigation & Personnel

The Executive Session was cancelled.

Meeting adjourned at 11:10 a.m.

Approved by:

Chris Connor 5/10/13
Chair

Attest: M. S. [Signature] 5/10/13
Secretary