

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-108

March 8, 2013

Governing Board Reps Present: Brad Miyake, Jim Roepke, Kurt Triplett, Donna Hanson, Mike Kaser for Rich Conrad, Bob Larson, David Burke, Lee Soptich, Jim Torpin, Chris Connor, Dave Jones, Jay Wiseman and Mark Risen

1. Call to Order

The NORCOM Governing Board was called to order by Brad Miyake, Governing Board Chair, at 9:04 a.m. on March 8, 2013.

2. Roll Call

Roll was called and a quorum established.

3. Open Communications from the Public

None.

4. Action Items

A. Consent Agenda

Donna Hanson made a motion to approve the items on the Consent Agenda. Items included on the Consent Agenda were: Minutes from the February 8, 2013 Governing Board Meeting and Voucher Approval for February 1 through February 28, 2013.

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| Accounts Payable check numbers 3814-3863 | \$347,407.81; |
| Payroll | \$ 326,098.21; |
| Electronic Payments | \$ 209,477.68 |

Motion carried.

5. Old Business

A. The NORCOM Advance Meeting (April 12, Location TBD)

Tom Orr discussed the following: The Advance will likely be held at Evergreen Hospital in Kirkland the afternoon of April 12, after the Principals Assembly. This will be the first in a series of meetings and will only include the Governing Board. Edge Consulting will contact the Board regarding topics of discussion.

B. New World Systems Update

Tom Orr discussed the following: NORCOM is still in the third (ongoing) meeting of dispute resolution, where we are working with New World to review all the requirements detailed in Exhibit Q, which should be complete by March 30th. Jerry Holcombe discussed the following: an overview of Exhibit Q, showing 92% agreement with New World on completed requirements. Tom Orr mentioned that we may be able to resolve any disputed requirements without mediation. Overall, NORCOM staff is recommending that we continue working with New World. Jerry Holcombe gave an update on the February 26th deployment, which was also given at the recent Joint Operating Board meeting. There were some bumps, but it was overall a smooth deployment and the team is working very hard to resolve the CAD hang-up issue, as well as the other priority 1 issues. Tom Orr stressed that New World is aware of the importance of making this software a success and New World staff is currently onsite. Discussion ensued regarding CAD hanging-up or crashing, whether it would continue to be a problem and how long it would be allowed to continue before it would be removed. There is a decision matrix in place and if there

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is a crash during a major incident, it will be shut down. Discussion ensued regarding the impacts of software failure on the fire launch, NORCOM staff, training, testing and the reaction by the police field units. Testing for the fire side continues in preparation for using New World software during the TriTech stabilization April 15-18. Go Live for fire is still tentatively scheduled for June. Agency assistance will be required to ensure hardware readiness and training compliance. Victor Lohr gave an update on the TriTech stabilization and ensuring all of the response plans will transfer. Regression testing is in progress to determine if there is any new training needed. Discussion ensued regarding the stability of the new TriTech software and if CADViewer was operational.

6. New Business

A. Recognition of Go live team

Tom Orr discussed the following: the Go Live team deserves recognition for their hard work and this will be presented at a future meeting.

B. 2014 Budget Policies

Tom Orr discussed the following: 2014 budget policies, which will be discussed at the Advance. Gwen Pilo mentioned that the line items are the same as last year. Discussion ensued regarding the budget and staffing policies, which will also be discussed at the Advance. Kurt Triplett motioned to accept the 2014 budget policies. Motion carried.

7. Staff Reports

Individual staff reports from NORCOM staff were included in the Board packet. Chair Miyake asked if Board members had any questions regarding the reports or if NORCOM staff had anything further to add.

Tom Orr discussed the following: the outcome of the group trip to Detroit, and Larry Leinweber's promise that New World will not try to collect any additional funds outside of the contract. The Board approved funds to obtain new legal counsel to review the ILA for provisions regarding agencies giving notice of intent to leave NORCOM, and information was provided to the Board from the new counsel. No action needed and there is confidence that no agencies will have to leave. The PSAP consolidation study is still in progress and King County is waiting on a report from GeoComm. The Board will need to appoint a member to sit on the County's Consolidation Committee.

8. Committee Reports

A. Joint Operating Board

No report and no discussion.

B. Finance Committee

Tracey Dunlap discussed the following: the Finance Committee did not meet to give everyone more time to work on the SLA and asked the Board how they

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prioritized the SLA, in the event it should be considered in the 2014 Budget. Discussion ensued and Chair Miyake suggested that Tom Orr look into the issue.

C. Strategic Planning Committee

Donna Hanson discussed the following: the committee has accomplished what it set out to do and needs new direction and goals. Chair Miyake commented that Rich Conrad has been selected as the new chair for this committee

D. IT Committee


No report and no discussion.

9. Executive Session – Litigation & Personnel

Brad Miyake announced that the Executive Session would be cancelled. Discussion ensued regarding the notices to leave NORCOM given by Duvall, Eastside Fire & Rescue, and Snoqualmie Pass. All three agencies are encouraged by the progress made with the New World project and expressed that they would like to stay with NORCOM, provided satisfactory progress continues. Many thanks to the project team for their efforts.

Meeting adjourned at 10:00 a.m.

Approved by:



Chair

Attest: 

Secretary