

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-108

February 8, 2013

Governing Board Reps Present: Brad Miyake, Bob Van Horne, Bill Archer, Mike Ursino, Donna Hanson, Rich Conrad, Bob Larson, David Burke, Lee Soptich, Chris Connor, Dave Jones, and Mark Risen

1. Call to Order

The NORCOM Governing Board was called to order by Brad Miyake, Governing Board Chair, at 9:06 a.m. on February 8, 2013.

2. Roll Call

Roll was called and a quorum established.

3. Open Communications from the Public

None.

4. Action Items

A. Consent Agenda

Bob Van Horne made a motion to approve the items on the Consent Agenda. Items included on the Consent Agenda were: Minutes from the January 11, 2013 Governing Board Meeting and Voucher Approval for January 1 through January 31, 2012.

Accounts Payable check numbers 3738-3812	\$378,712.88;
Payroll	\$ 325,337.12;
Electronic Payments	\$ 203,294.85

Motion carried.

5. Recognition

A. Sue Schutz's retirement

Tom Orr discussed the following: recognition of Sue Schutz for her thirty six year career in dispatch. Her contributions to the industry and NORCOM are greatly appreciated. Thank you, Sue!

6. Old Business

A. Police and Fire MDC Demo

Tom Orr discussed the following: We are on track for a February 26 'go live' for police, with 100% software readiness. Jerry Holcombe introduced Lt. Hobie Hani from Kirkland, who demonstrated the fire mobile software, and Marsha Harnden from Bellevue, who demonstrated the police mobile software. Harnden expressed a great deal of confidence in the software for go live and thanked Jeff Magnan for his work on making reporting easier and compliant with state regulations. Discussion ensued regarding the interface with virtual partner and the handheld scanners for the state collision system.

B. New World Systems Update

Jerry Holcombe discussed the following: Collaborative testing with employees from New World is going well. 'Go live' for police will be February 26. There has been significant progress on fire, and we should have functionality for dispatch for a few days on April 15 during the TriTech upgrade. Performance testing on the software has been completed to ensure any root problems have been addressed.

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-108

February 8, 2013

Victor Lohr discussed the following: The TriTech upgrade continues in the preproduction environment and TriTech updated our staging server. We extended our schedule due to the team needing to prioritize other tasks. Jerry commented that the technology team has been working very hard. No discussion.

C. PSAP Consolidation Update

Tom Orr discussed the following: There were 113 comments from the Steering Committee in response to GeoComm's report. GeoComm addressed most of those comments but did not change their recommendations. We have requested that they recalculate their staffing model, as they were unclear on their methodology. King County has accepted supported our comments. It is unclear what the County will do with the results. There will be further discussion, likely involving Board members, to look at the future going forward in regards to consolidation. Discussion ensued regarding NORCOM's Strategic Planning Committee and the potential involvement of Redmond, Issaquah and Bothell in potential consolidation.

7. New Business

A. Report on Locution, Paging, MDC, GIS Anomalies and Cardiac Incident

Tom Orr discussed the following: A more detail report was provided to the Joint Operating Board and will be presented in a meeting with Eastside Fire & Rescue. There have been a variety of causes for intermittent disruptions in paging and locution with Eastside Fire & Rescue. There was also an unfortunate cardiac incident in Sammamish, due to a problem with an address not yet in the system. We will continue looking for and resolving these issues.

B. NORCOM Advance Meeting (April 12, Location TBD)

Tom Orr discussed the following: The date for the NORCOM Advance was changed to April 12th, the same day as the Governing Board meeting and the Principals Assembly, which may be condensed. An RFP is out for a facilitator. There is a list out of all the issues to be discussed.

C. Support letter for EMS Levy

Tom Orr discussed the following: A draft letter of support for the King County EMS levee was provided. King County asked for our support to put the levee on the ballot. Discussion ensued regarding the issues Kirkland was having with the County over the levee. Donna Hanson made a motion for the Board to send the letter of support to King County. Rich Conrad made a motion to amend the letter to encourage the County to acknowledge and resolve these issues with Kirkland before moving forward. Motion passed with the amendment.

8. Staff Reports

Individual staff reports from NORCOM staff were included in the Board packet. Chair Miyake asked if Board members had any questions regarding the reports or if NORCOM staff had anything further to add. Tom Orr discussed the Deputy Director position. After a three month evaluation, he has determined that the position is critical for at least one

Meeting Minutes
NORCOM Governing Board
City of Bellevue, Room 1E-108
February 8, 2013

year, through January 31, 2014. Discussion ensued regarding the number of interim positions at NORCOM, permanency, efficiency, and the organizational structure.

9. Committee Reports

A. Joint Operating Board

Chief Archer commented on the significant progress with New World.

B. Finance Committee

Gwen Pilo reported that they are looking at SLA.

C. Strategic Planning Committee

Brad Miyake commented that they need to find a new chair for the committee.

D. IT Committee

Mike Kaser commented that they are continuing to work on the SLA.

10. Executive Session – Litigation & Personnel

An Executive Session was held to discuss litigation pursuant to RCW 42.30.110(1)(i). Brad Miyake announced that the Executive Session would last 2 hours. The Executive Session began at 10:05 a.m. and ended at 11:47 a.m.

Meeting adjourned at 11:47 a.m.

Approved by:



Chair

Attest: 

Secretary