

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-112

Nov 9, 2012

Governing Board Reps Present: Brad Miyake, Bob Van Horne, Bill Archer, Kurt Triplett, Noel Treat (sitting in for Rich Conrad), Donna Hanson, Bob Larson, David Burke, Lee Soptich, Jim Torpin, Dave Jones and Mark Chubb

1. Call to Order

The NORCOM Governing Board was called to order by Brad Miyake, Governing Board Chair, at 9:01 a.m. on October 12, 2012.

2. Roll Call

Roll was called and a quorum established.

3. Open Communications from the Public

Dustin Frederick from PSEU local 519 introduced himself to the Board. PSEU 519 is representing NORCOM Supervisors in labor negotiations.

4. Action Items

A. Consent Agenda

Bob Van Horne made a motion to approve the items on the Consent Agenda. Items included on the Consent Agenda were: Minutes from the October 12, 2012 Governing Board Meeting and Voucher Approval for October 1 through October 31, 2012.

Accounts Payable check numbers 3567-3630	\$ 406,237.74;
Payroll	\$ 306,662.74;
Electronic Payments	\$ 197,047.37

Also included were SOP 03-045 - ACCESS Article Entry; SOP 03-046 – ACCESS Gun Entry; SOP 07-002 – MDC Use; SOP 07-004 – Fire Ground Emergency Communication; SOP 07-006 Message Broadcast; 07-008 Resource Emergency Updated; and SOP 07-012 VCC Mutual Aid Paging. Motion carried.

5. Old Business

A. King County PSAP Consolidation Study Update

Pam Bissonnette provided an overview of the preliminary draft of the Consolidation Assessment Report, which was provided at the meeting. King County's current funding priorities are not sustainable, and they were looking for the most technologically and economically feasible solution. Geocomm found the most critical issue in consolidation is Governance structure. A representative, participatory, equitable, cost effective structure is desired for consolidation. There were no service level issues; however there were some inefficiencies with ancillary duties. Next Generation 911 may become an issue, especially with smaller PSAPS. The optimum model GeoComm developed includes consolidating NORCOM, KCSO, Bothell, Issaquah and Redmond. They also recommended one regional CAD system. A 'Model B' plan was also presented, combining NORCOM and KCS. The final report will be published on the 21st and presented on the 28th. There is still a lot of work to be done and any forthcoming changes will take some time to be implemented. Both

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of the proposed models recommend that that NORCOM move out of Bellevue into the King County 911 building in Renton.

Discussion ensued regarding funding and King County's authority, as well as thoughts about NORCOM's next steps and other options GeoComm may have considered. The Strategic Planning Committee of the Board has scheduled a meeting on 11/14 to review the report when available and make recommendations back to the Board in December.

6. New Business

A. NORCOM Cultural Values

Mike Mandella discussed the following:

The employee survey identified a need for core cultural values that dictate internal employee interactions. A cross team was formed and solicited and voted on a set of values, C.A.R.E. The next steps are a logo contest, creating a video and a declaration by the Governing Board on January 11 of 'NORCOM C.A.R.E.S. Day,' a revised SOP, performance reviews and a pledge.

B. OBS contract extension

Pam Bissonnette discussed the following:

The OBS contract needs to be extended to June 2013 to continue with the ICRM implementation and the development of Plan B and TriTech updates. Bob Van Horne made the motion to approve the motion as recommended. Motion passed.

C. Temp assignment of deputy director

Pam Bissonnette discussed the following:

Due to the dispute resolution and PSAP Consolidation study, Pam needs assistance taking care of NORCOM operational duties, and is appointing Mike Mandella as a temporary Deputy Director, who will stay on through Tom Orr's start date. Discussion ensued regarding updates on Mandella's progress and the salary budget. Bob Larson motion was made to approve Mandella's appointment to Deputy Director. David Burke made a motion to amend the motion to include a 90 day evaluation of the position. Motion passed as amended.

7. Staff Reports

Individual staff reports from NORCOM staff were included in the Board packet. Chair Miyake asked if Board members had any questions regarding the reports or if NORCOM staff had anything to add to their reports. No Discussion

8. Committee Reports

The committee reports were removed from the agenda to save time for the Executive Session. Chair Miyake mentioned that NORCOM received a clean audit report from the state auditor.

9. Executive Session –Personnel

An Executive Session was held to discuss litigation pursuant to RCW 42.30.110(1)(i). Brad Miyake announced that the Executive Session would last 1.5 hours at which time,

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the meeting would be adjourned. The Executive Session began at 9:45 a.m. and was extended for 30 minutes at 11:15 a.m. Extended for two minutes at 11:45 a.m.

Meeting adjourned at 11:47 a.m.

Approved by:



Chair

Attest:



Secretary