

**Special Meeting Minutes**  
**NORCOM Governing Board**  
City of Bellevue, Room 1E-113  
November 18, 2011

**Governing Board Reps Present:** Brad Miyake, Jim Roepke, Kurt Triplett, Donna Hanson, Rich Conrad, Chris Tubbs (designated by Rich Conrad), Bob Larson, Lee Soptich, Wes Collins, Chris Connor, Tom Weathers, Mark Bunje, and Mark Chubb.

**1. Call to Order**

The NORCOM Governing Board was called to order by Tom Weathers, Governing Board Chair, at 11:04 a.m. on November 18, 2011.

**2. Roll Call**

Roll was called and a quorum established.

**3. New Business**

**A. Budget Update**

Gwen Pilo provided an overview on the Capital Projects Fund:

- 55% of the overall 2011 budget has been spent
- New World Contract cost is at 43%
- Other technology costs associated with the project are at 98%

Discussion followed regarding a budget transfer from the Operating fund to Capital Projects fund. Discussion followed regarding more detail on other technology costs associated with the New World project.

**4. Executive Session**

An Executive Session was held to discuss Employee Performance Review pursuant to RCW 42.30.110(g). Tom Weathers announced that the Executive Session would last 30 minutes, at which time, regular session would resume. The session began at 11:12 a.m. and was extended for an additional ten minutes ending at 11:52 a.m. Regular session reconvened at 11:52 a.m.

**5. Selection of Interim Director**

Brad Miyake discussed the following:

- Strategic Planning Committee's role in selecting an Interim Executive Director
- Primary responsibility to bring forth a recommendation to the Governing Board
- Governing Board was asked to provide names of potential candidates to Brad Miyake
- A total of 10 names were provided, 3 of which were chosen to interview
- The Strategic Planning Committee brings forth the recommendation of Pam Bissonnette

Tom Weathers asked to entertain a motion. Donna Hanson made a motion to authorize the Chair and Vice chair to negotiate and execute a contract with Pam Bissonnette to

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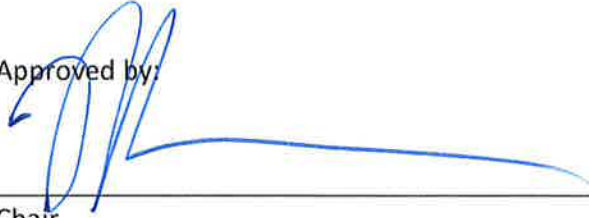
serve as the Interim Executive Director for NORCOM. Motion seconded by Mark Chubb.

Motion Carried.

Discussion followed regarding Pam Bissonnette's background and experience.

Meeting adjourned at 12:05 p.m.

Approved by:



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Chair

Attest:



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Secretary