

Meeting Minutes
NORCOM Governing Board
City of Bellevue, Room 1E-112
April 8, 2011

Governing Board Reps Present: Brad Miyake, Bob Van Horne, Bill Archer, Kurt Triplett, Bob Larson, John Lambert, Wes Collins, Tom Weathers, Mark Bunje, and Mark Chubb.

1. Call to Order

The NORCOM Governing Board was called to order by Tom Weathers, Governing Board Chair, at 10:35 a.m. on April 8, 2011.

2. Roll Call

Roll was called and a quorum established.

3. Action Items

A. Consent Calendar

Mark Bunje made a motion to approve the items on the Consent Calendar. Items included on the Consent Calendar were: Minutes from the 3/11/11 meeting; SOP 02-005 *Disciplinary and Grievance Process* (revision); SOP 02-006 *Recruitment and Hiring Policy* (revision); SOP 07-007 *Dispatch Procedures* (revision); SOP 03-045 *Article Entry*; SOP 03-046 *Gun Entry*; SOP 02-034 *Collective Bargaining*; and Voucher Approval for March 1 through March 31, 2011.

Accounts Payable check numbers 2593-2638	\$ 227,431.04;
Payroll	\$ 295,693.48;
Electronic Payments	\$ 671,694.19

Motion carried.

4. Staff Reports

A. Report from Executive Director

Chris Fischer provided information and updates on the following:

- ACCESS/NCIC Audit
- Certificate of Recognition from National Center for Missing and Exploited Children (NCMEC)

Chris acknowledged the retirement of Duvall Fire Chief John Lambert. Chief Lambert was part of the original founding members of NORCOM, was responsible for ALS Smoothing, and instrumental in defining Calls for Service. Chris thanked Chief Lambert for all of his support.

B. Report from Human Resources Manager

Susan Beisheim provided updates on labor and staffing/recruitment:

- Bargaining session with mediator scheduled for May 24th Recruitment for next academy, which is tentatively scheduled for April or May
- Final stages of recruitment for May 31st academy
- No terminations since last Governing Board meeting
- Career Fairs and other recruitment opportunities

C. Report from Finance Manager

Gwen Pilo reviewed the Financial Summary that was distributed to Board members prior to the meeting. Gwen reported that NORCOM management has been formulating possible uses for 2010 ending fund balance, with the intent to apply as much money to the technology project as is possible to fund some of the enhancements that are needed but are not part of the original contract with New World Systems. Budget adjustment

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-112

April 8, 2011

recommendations will go to the Joint Operations Board for their review and recommendation at the April meeting and will be presented to the Governing Board in May.

D. Technology Report

Mark Nelson presented a technology report to the Board, including updates and information on the following:

- Mobile 9 software for Police agencies
- Mobile 9 software installation on Fire computers
- Two New World software upgrades
- New World CAD.Net software demonstrations
- New World Contract compliance and close out
- New World mobile training
- New World fire records management
- New World additional software development
- Regional activities

E. Report from Professional Standards & Development Manager

Sheryl Mullen provided information on the following:

- Quality Assurance Program – Comparing first quarter of 2011 to first quarter of 2010. At approximately 98% meeting or exceeding standards in quality assurance reviews.
- National Telecommunicator Week

5. Committee Reports

A. Joint Operations Board

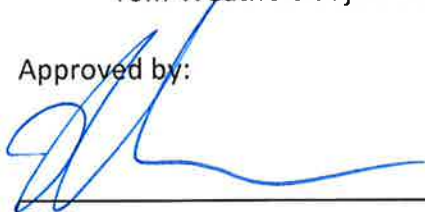
No report from Joint Operations Board.

B. Finance Committee

No report from the Finance Committee.

Tom Weathers adjourned the meeting at 11:01 a.m.

Approved by:



Chair

Attest:



Secretary