

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-112

October 8, 2010—9:00 a.m.

Governing Board Reps Present: Brad Miyake, Bob Van Horne, Bill Archer, Eric Olsen, Donna Hanson, Rich Conrad, Bob Larson, John Lambert, Lee Soptich, and Tom Weathers.

1. Call to Order

The NORCOM Governing Board was called to order by Rich Conrad, Governing Board Chair, at 9:02 a.m. on October 8, 2010.

2. Roll Call

Roll was called and a quorum established.

Rich Conrad reported that NORCOM staff recently consulted with NORCOM legal counsel regarding the agenda item "*Surplus Material Disposition to EPSCA*" and how the action item was handled at the September Governing Board meeting. When the matter was placed before the NORCOM Governing Board, several NORCOM Board members declared their intent to abstain from voting because their agencies are members of EPSCA. As a result, the matter was not voted upon, because a quorum of the Board was not available to vote. After reviewing the NORCOM ILA and Bylaws, NORCOM legal counsel determined that the motion to surplus the equipment may be passed by a majority of those voting on the motion, with abstentions not being counted as votes. Rich explained that, because of this determination, the agenda item would be voted on later in the meeting.

3. Action Items

A. Consent Calendar

Bill Archer made a motion to approve the items on the Consent Calendar. Items included on the Consent Calendar were: Minutes from the 9/10/10 meeting and Voucher Approval for September 1 through September 30, 2010.

Accounts Payable check numbers 2257 – 2314	\$160,998.92;
Payroll	\$280,844.01;
Electronic Payments	\$149,755.03

Motion carried.

4. New Business

A. New World Systems Project Update

Al Bennett, Vice President of New World Systems, provided an update regarding the New World Systems Project. Mr. Bennett's PowerPoint presentation provided information on the current schedule, schedule history and comments, and responsibilities going forward. Discussion followed

B. Appointment of New Board Secretary

Rich Conrad announced that Erin Leonhart, NORCOM's Governing Board Secretary, will be leaving the City of Kirkland and will no longer be available to hold the position of Secretary. Rich thanked Erin for her support of the Board and wished her well. He then recommended that Tami McNeal, NORCOM's Administrative Assistant, fill the

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position. Bob Larson made a motion to appoint Tami as the new Board Secretary. Motion carried.

C. Surplus Material Disposition to EPSCA

Mark Nelson presented an Agenda Summary for *Surplus Material Disposition to EPSCA* to the Board for approval. Mark reminded Board members that there is surplus equipment that was acquired when NORCOM went operational, that was formerly used to serve the Kirkland Police dispatch center; this equipment would be useful for EPSCA to procure for work that they are currently doing. Representatives from the Cities of Mercer Island, Bellevue, and Kirkland recused themselves from voting on the basis that they sit on the EPSCA Board and the vote would be a conflict of interest. Bob Van Horne made a motion to accept the NORCOM staff recommendation to sell a Premisys Channel Bank to EPSCA for the NORCOM book value plus Washington state sales tax. Motion carried.

5. Staff Reports

A. Report from Executive Director

Chris Fischer reminded Board members that the King County Council meeting regarding the 911 Tax Ordinance is scheduled for October 11th at 1:30 pm. Chris reported that staff will begin preparing the 2012 budget in December. In addition, the 2011 budget will come to the Board for approval in December.

B. Report from Operations Manager

Kevin Bostrom provided an operations update to the Board, reporting that Operations has been focusing on supporting the technology implementation by providing feedback to New World on development of the CAD system.

C. Report from Human Resources Manager

Susan Beisheim provided updates on labor and staffing/recruitment:

- ULP Hearing has been reschedule to Monday, October 11th
- NORCOM received notification from PERC on September 23rd that Jim Cline has filed for mediation. No further details at this time.
- NORCOM's 5th Call Receiving Academy started on September 27th

D. Report from Finance Manager

Gwen Pilo reviewed the Financial Summary, reporting that NORCOM is currently approximately 10% under budget.

E. Report from Technology Manager

Mark Nelson presented a technology report to the Board. His report included updates and information on the following:

- Bellevue Police New World Systems software
- New World Fire CAD Development

F. Report from Professional Standards & Development Manager

No report from Professional Standards and Development.

6. Committee Reports

A. Joint Operations Board

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No report from Joint Operations.

B. Finance Committee

Gwen Pilo reported that the Finance Committee will provide a description of the Finance Committee's role, for the Board's review at the next meeting.

Rich Conrad adjourned the meeting at 10:14 a.m.

Approved by:



Chair

Attest: 

Secretary

