

Meeting Minutes

NORCOM Governing Board

City of Bellevue, Room 1E-112

January 8, 2010—9:00 a.m.

Governing Board Reps: Brad Miyake, Bob Van Horne, Bill Archer, David Ramsay, Donna Hanson, Rich Conrad, Bob Larson, John Lambert, Lee Soptich, Chris Connor, Tom Weathers, Marcus Kragness, and David Daniels.

1. Call to Order

The NORCOM Governing Board was called to order by Marcus Kragness, Governing Board Chair, at 9:01 a.m. on January 8, 2010.

2. Roll Call

Roll was called and a quorum established.

3. Executive Session to Discuss Labor Relations

Marcus Kragness announced that the Board would go into Executive Session to discuss Labor Relations until 9:15 a.m. He asked that anyone who is not a Governing Board member or a representative of a Governing Board member to excuse themselves from the session. Included in the Executive Session were all Board members, Chris Fischer, Susan Beisheim, Yvonne Tate, and NORCOM attorney Ron Knox. The Executive Session was extended for 10 more minutes by Chief Kragness at 9:17 a.m. Regular Session reconvened at 9:27 a.m.

4. New Business

Marcus Kragness introduced Chief David Daniels, Woodinville Fire and Life Safety's new Fire Chief.

5. Action Items

A. Consent Agenda

Brad Miyake made a motion to approve the items on the Consent Agenda. Items included on this agenda were: Minutes from the 12/11/09 meeting; ILA for Backup Services with Bothell; ILA for Backup Services with Issaquah; ILA for Backup Services with WA State Patrol; December Claims Approval; and Extension of January 15th User Fee Payment Deadline. Motion carried.

B. Calls for Service

Rich Conrad reported that the Zone 1 Fire Chiefs met over the past month, at the request of the Governing Board, to come up with a recommendation regarding billing for Calls for Service. The Zone 1 Chiefs provided a recommendation that the Board approve Alternative 5. Rich pointed out that Alternative 5 presents a considerable cost increase for the City of Bellevue and recommended that if a consensus could not be reached at that time, that a group of the Chief Executives meet in order to come to a consensus at a later date. Discussion followed. Dave Ramsay motioned to hold a special meeting of the Governing Board with CEO's or their designees of each organization, including NORCOM's subscriber agency, with the intent of coming to an agreement on this issue. Motion carried. The Board agreed that the discussion should take place at the beginning of the meeting at the next regular meeting of the Governing Board on February 12, 2010.

6. Fire Kickoff Presentation & Technology Update

Al Bennett, New World Vice President, provided a PowerPoint presentation to the Board which provided information on the recent Fire Kickoff and an update on technology.

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7. Staff Reports

A. Report of Executive Director

Chris Fischer reported that the 911 phone switch went down on January 3rd, causing several NORCOM employees to have to utilize the backup center in Redmond for approximately 6 hours until service was restored. Chris also reported that the Data Service position which is intended to supplement running data for law enforcement agencies has been delayed until labor issues with Bellevue employees are resolved.

B. Report from Human Resources Manager

Susan Beisheim provided updates on Labor and Recruitment, reporting that two additional dates are currently scheduled for labor negotiations and that NORCOM's third academy started on January 4th. Susan went on to report that NORCOM has lost 4 employees over approximately the last month and is now down a total of eight employees; recruitment continues for the next academy to begin on April 5th.

C. Report from Finance Manager

Gwen Pilo presented a finance report to the Board. Her report included updates and information on the following:

- Closing out 2009
- 2011 Budget Principals
- 2009 Ending Fund Balance

D. Report from Technology Manager

Mark Nelson presented a Technology report to the Board. This report provided information and updates on the following:

- New World Field Reporting is being installed for Bellevue Police and will be accomplished using New World's remote updater.
- New World NextGen CAD kick-off meeting was Tuesday, January 5. Executive leadership from most NORCOM agencies participated. Snoqualmie, Snoqualmie Pass, Skykomish and Woodinville Fire did not participate.
- New World Business Process Review
- UASI Grant Funding use was approved by Bellevue this week. Orders for server and storage equipment and for network protection technology will be placed later today after the suppliers and NORCOM agree on the sales tax amounts.

E. Report from Professional Standards & Development Manager

Sheryl Mullen provided an overview of Performance Standards. This overview consisted of information on Average Police Priority 1 & 2 Call to Dispatch Times; Average Police Priority 3 Call to Dispatch Times; Average Police Priority 4 & 5 Call to Dispatch Times; King County 911 Call Answering Standard; and Average Emergency Fire/EMS Emergency Call to Dispatch Times.

8. Committee Reports

A. Finance Committee

No report

Marcus Kragness adjourned the meeting at 11:08 a.m.