

NORCOM Meeting Minutes
January 19, 2007

Attendees:

Denny Bronson, Bellevue Police
Tracy Burrows, Kirkland CMO
Diane Carlson, Bellevue CMO
Jane Christenson, Redmond
Stan Conrad, Issaquah PD
Brenda Cooper, Kirkland
Toni Cramer, Bellevue IT
Nate Elledge, King Co SO
Tim Fuller, Redmond Fire
Linda Herzog, Mercer Island CMO
Ed Holmes, Mercer Island PD
Rosemarie Ives, Redmond

Andrea Jutte, Bellevue
Marcus Kragness, Shoreline Fire
Joel Kuhnhenh, Woodinville Fire
John Lambert, Duvall Fire
Gene Markle, Kirkland PD
Walt Mauldin, Mercer Island Fire
Jim Montgomery, Bellevue PD
Chelo Picardal, Bellevue IT
Dave Ramsay, Kirkland CMO
Mario Trevino, Bellevue Fire
Tom Weathers, Northshore Fire
Ron Zsigmondovics, Bothell Fire

The Steering Committee approved the December 22nd meeting minutes.

Diane Carlson reviewed the major work items and decision points that must be completed before the anticipated formation of NORCOM this summer. These include the extension of current dispatch contracts, technology study, cost smoothing agreement, interlocal agreement, facility lease principles, asset transfer, and back-up facility planning. On cost smoothing, the Bellevue Council has requested that the smoothing period coincide with the City's capital budgeting timeframe, so the negotiations team is exploring both a 7- and 10-year smoothing period.

Bellevue has submitted a \$1.5 million request for NORCOM funding to the legislature to cover technology costs. The funding will help defray the costs of the CAD/RMS technology and will reduce buy-in costs for participants. Mario Trevino noted that it would be helpful to get letters of support from labor groups that are very supportive of NORCOM.

The Technology Study kick-off is scheduled for February 5th. The consultant team is committed to involving as many people as possible in the study. Since the business side of NORCOM will own and manage the technology, it is important for the end-users to drive the study. By May or June, the consultant should be able to provide an estimate on how much the technology will cost. The consultants will cost out a system that meets our current capabilities. Since law enforcement is currently operating under two different systems, they will need to come to consensus on operating procedures. Fire agencies have already developed uniform business protocols and procedures.

Pam Getman is the project manager for Valley Comm's system replacement study. Brenda Cooper proposed that NORCOM talk to Chris Fischer and the Valley Comm management about coordination of the studies. When the requirements phase of the technology study is done, then we can determine whether it makes sense to issue a joint RFP. In this initial period of the study, we should keep an informal and lively conversation going between NORCOM and Valley Comm. Walt Mauldin suggested that we may want to make the coordination of technology with Valley Comm a top priority, and consider the system requirements in light of that priority.

There was a discussion of the two different approaches and a conclusion that our mutual technology consultant, DeltaWRX, is in the best position to identify the opportunities for collaboration and evaluate the costs and benefits of aligning our technology systems. This evaluation should be part of the work that DeltaWRX undertakes, either as a separate work product or as part of their role in advising us on the project.

There was also discussion of Valley Comm as a back up facility to NORCOM. Walt Mauldin suggested that the executive committee of NORCOM begin to develop a relationship with Valley Comm. It was agreed that we should initiate a meeting with Valley Comm leadership to discuss our mutual interests.

The back-up facility committee gave an overview of the options that are being considered, including a stand-alone back-up, a Valley Comm back-up, back-up by a participating NORCOM agency, or a combination of the above.

The Human Resources Committee will be meeting next week to plan for staff meetings with respective dispatch staff.