

Minutes of April 7, 2006 Meeting
North-East King County Regional Public Safety Communications Initiative
Steering Committee

Attendance:

Jeff Blake, Kirkland Fire	Rosemarie Ives, Redmond
Marilynne Beard, Kirkland CMO	Joel Kuhnhenh, Woodinville Fire
Tracy Burrows, Kirkland	William Kenny, Kirkland
Diane Carlson, Bellevue CMO	John Lambert, Duvall Fire
Chris Caviezel, Snoqualmie Pass F&R	Walt Mauldin, Mercer Island Fire
Jane Christenson, Redmond	Jim Montgomery, Bellevue PD
Forrest Conover, Bothell PD	Mark Nelson, ADCOMM
Rich Conrad, Mercer Island CMO	Chelo Picardal, Bellevue IT
Stan Conrad, Issaquah Police	Steve Sarkozy, Bellevue CMO
Mike Eisner, Bellevue Fire	Lee Soptich, EFR
Ron Elsoe, Mercer Island	Dave Ramsay, Kirkland CMO
Tim Fuller, Redmond Fire	Karen Reed, Consultant
Rick Gaines, Eastside F & R	Mitch Wasserman, Clyde Hill
Gene Markle, Kirkland Police	Ron Zsigmondovics, Bothell Fire
Ed Holmes, Mercer Island PD	

The meeting was called to order at 8:30, with attendee introductions. The minutes of February 17 were approved with the addition of Chris Caviezel as an attendee.

Tracy Burrows reminded the participating agencies to submit the signed amendments to the Joint Powers Agreement to her.

Dave Ramsay introduced the review of the NORCOM financial model with the acknowledgement that there are significant financial ramifications of going from a contract model with Bellevue to a partnership model with NORCOM.

Tracy Burrows gave a summary of the budget issues related to NORCOM. She noted that there are overall efficiencies in regionalizing the police, fire and EMS dispatch functions of the agencies participating in NORCOM. However, the greatest challenge facing NORCOM is the prospect of significant shifting of costs from the current providers of dispatch services to the current dispatch customers, because the current customers pay the marginal cost of dispatch services, rather than paying on the basis of full cost recovery. In order for NORCOM to work as a stand-alone operation, current Fire and Police customers must be willing to pay increased dispatch costs in return for greater control and the enhanced governance structure of NORCOM. This means being willing to pay a greater share of the administrative costs of running a dispatch center.

Mark Nelson reviewed the NORCOM financial model. There were a number of questions and refinements that were requested. These included:

- Explain how 25% benefit cost assumption was determined, show numbers
- Show historical turnover rates for the last 5 years at Bellevue, Kirkland and ValleyCom. Show individual yearly numbers, not the average.

- How was the \$25/hour dispatch rate determined?
- Run scenario 11 (preferred fire/police staffing scenario) out completely to show individual agency impacts, etc.
- How would the budget numbers change if the allocation of respective police and fire costs were based on consideration of the call volume and the number of assigned dispatchers?
- Run scenario to minimize administrative overhead through contracting out option
- Run scenario with lower cost lease amount from Bellevue
- Run model with Issaquah in NORCOM and with Klahanie annexed to Issaquah and Kirkland's PAA annexed
- Run a five (5) year scenario, and show assumptions supporting this.
- Provide a ballpark estimate of the cost of transitioning MDCs to new agency. What impact does this have on the cost per call for police?
- If Bellevue gradually absorbs its \$1M savings/benefit over time, how does that affect the costs? Run scenario. What are everyone's costs after that benefit is fully absorbed by Bellevue?
- What will Bellevue charge its customers in the future under the current contract? More, but how much more?
- What are the back-up center costs and how does that affect the model?
- Add overtime costs to model or explain how the higher turnover assumption addresses that.

The project management team agreed to work on these issues and return with a revised financial model at the April 21st Steering Committee meeting. The meeting adjourned at 10:00 am.