



# JOB ANNOUNCEMENT GIS ADMINISTRATOR

**Open Until Filled**

## **SUMMARY:**

The person holding this position is a member of a team and performs a variety of technology support functions to facilitate uninterrupted operation of the emergency communications center and the technology utilized by the agencies that NORCOM serves. Under the direction of a Systems Supervisor this position is responsible for managing all aspects of spatial data management, spatial analysis, GIS integration and system administration. To be successful, the incumbent requires initiative, the ability to work without continuous supervision, demonstrated experience serving as a member of a team: sometimes leading; sometimes following; and often collaborating. Must have excellent judgment, skilled at managing conflicting input, and expertise at implementing, assessing, configuring, and correcting complex technology. Additionally, incumbent must also possess skill in developing plans and prioritizing actions to ensure the implementation, operation, maintenance, restoration and support of all technology required to facilitate NORCOM's operation.

## **MINIMUM QUALIFICATONS:**

- Bachelor's degree in GIS, Civil Engineering, or related field
- Five (5) years of successful work experience using ESRI Arc View v.8.x or above, SQL Server, Pervasive, and related database architecture and schemas, GIS, or other related software.

OR

- A combination of education, certification, experience, and training that provides the required skills, knowledge, and abilities to perform the essential functions of the position.

## **DESIRED QUALIFICATIONS:**

- Public safety emergency 911 operations experience and understanding.
- GIS experience in one or more levels of the public sector.

## **LICENSES, CERTIFICATIONS and OTHER REQUIREMENTS:**

- URISA GIS-P or Microsoft MCDBA certification highly desired
- Valid Washington State driver's license; good driving record

**SALARY RANGE: \$92,199 – \$108,469**

## **HIRING & SELECTION PROCESS:**

Candidates should send letter of interest and resume to the Human Resources Coordinator, Roky Louie at [rlouie@norcom.org](mailto:rlouie@norcom.org).

NORCOM is an Equal Opportunity Employer and encourages applications from all persons without regard to race, creed, color, national origin, religion, gender, age, marital status, disability, sexual orientation or veteran status. NORCOM provides reasonable accommodation to its employees and the public with disabilities, including disabled veterans. For more information, please contact NORCOM Human Resources.

**NOTE: the recruitment process includes Suitability Assessment Report testing, an extensive background and criminal history check, a polygraph test, a psychological examination, one or more panel interviews, a medical examination (including a physical, an audiogram, and a**