

## **RESOLUTION 24**

A RESOLUTION OF THE GOVERNING BOARD OF NORCOM, ESTABLISHING RULES FOR REGULAR AND SPECIAL MEETINGS OF THE GOVERNING BOARD AND PRINCIPALS ASSEMBLY, AND REPEALING RESOLUTION NO. 9.

**WHEREAS**, Section 5(g) of the NORCOM Interlocal Agreement states that the Governing Board shall have the power to “conduct regular and special meetings as may be designated by the Governing Board consistent with the Open Public Meetings Act (Ch. 42.30 RCW)”; and

**WHEREAS**, Section 6(l) of the NORCOM Interlocal Agreement establishes rules for the holding of regular and special meetings of the Governing Board, and Section 8 of the NORCOM Interlocal Agreement establishes rules for the joint holding of the Principals Assembly and the annual meeting of the Governing Board; and

**WHEREAS**, Section 4.10 of the NORCOM bylaws states that “all meetings of the Board shall be open to the public as and to the extent required by the Agreement, the Open Public Meetings Act (Chap.42.30 RCW) and other applicable law”; and

**WHEREAS**, Sections 4.4, 4.5 and 4.6 of the NORCOM bylaws establish rules for the holding of regular and special meetings of the Governing Board; and

**WHEREAS**, RCW 42.30.070 provides that “the governing body of a public agency shall provide for the time for holding regular meetings by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business of that body”; and

**WHEREAS**, the Governing Board of NORCOM desires to establish rules regarding the holding of regular and special meetings of the Governing Board and the annual meeting of the Principals Assembly that are consistent and comply with the NORCOM Interlocal Agreement, NORCOM bylaws and Chapter 42.30 RCW;

**NOW, THEREFORE, BE IT RESOLVED** by NORCOM that:

Section 1. Except as provided otherwise in Section 2 of this Resolution, the regular meetings of the Governing Board of NORCOM shall be held on the second Friday of every month at 9:00 a.m. at Bellevue City Hall, located at 550 110<sup>th</sup> Ave NE, Bellevue, Washington 98004. If a regular meeting falls on a legal holiday, as designated by RCW 1.16.050, the regular meeting shall be held on the next business day. Notice of the regular meetings of the Governing Board shall not be required.

Section 2. The regular meeting of the Governing Board of NORCOM for the month of April, also known as the annual meeting of the Governing Board, and the annual regular meeting of the Principals of NORCOM, also known as the Principals Assembly, shall be held jointly in the month of April. The Governing Board by motion shall determine the date, time and place of the

jointly held regular meetings. Notice of the joint meeting shall be given to each Principal and each Governing Board member at least thirty (30) days before the date of the meeting.

Section 3. Special meetings of the Governing Board may be called by the Chair (President) of the Governing Board or by any two (2) Governing Board members by delivering written notice personally, or by mail, fax or electronic mail, to each Governing Board member at least seven (7) days before the date of the special meeting. The notice shall specify the date, time and place of the special meeting and the business to be transacted. Notice of the special meeting shall be given to any other persons as may be required by RCW 42.30.080. The Governing Board member may waive notice of the special meeting by filing a written waiver with the Secretary of the Governing Board at or prior to the special meeting. The attendance of a Governing Board member at a special meeting shall constitute a waiver of notice of the meeting, except where the member attends the meeting for the limited purpose of objecting to the convening of the meeting.

Section 4. If, by reason of fire, flood, earthquake or other emergency, there is a need for expedited action by the Governing Board, the Chair (President) of the Governing Board may call a special meeting without satisfying the notice requirements of this Resolution; provided, that the Chair (President) shall use best efforts to provide fair and reasonable notice of the meeting to all Governing Board members. The meeting may be held at a site other than the regular meeting site.

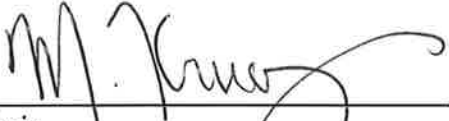
Section 5. Governing Board members and alternates may participate in meetings by telephone conference, or by other comparable means where the all persons participating in the meeting can hear, or hear and see, each other.


Section 6. If the rules for regular and special meetings of the Governing Board in the NORCOM Interlocal Agreement or NORCOM bylaws are inconsistent with the rules of this Resolution, the rules of this Resolution shall be prevail.

Section 7. Resolution No. 9 is repealed.

Passed by majority vote of the Governing Board in open meeting on December 11, 2009.

Signed in authentication thereof on December 11, 2009.

  
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Chair

Attest:   
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Secretary