

RESOLUTION 134

A RESOLUTION OF THE GOVERNING BOARD OF NORCOM ADOPTING A FEE SCHEDULE FOR PUBLIC RECORDS REQUESTS AND ESTABLISHING PUBLIC RECORDS RULES.

WHEREAS, NORCOM is a local agency subject to the Washington Public Records Act, chapter 42.56 RCW; and

WHEREAS, RCW 42.56.120 authorizes agencies to charge requestors certain costs associated with the production of public records and establishes permissible amounts for those charges; and

WHEREAS, RCW 42.56.100 requires agencies to adopt reasonable rules and regulations governing public records requests; and

WHEREAS, NORCOM now desires to adopt the fees for responding to requests pursuant to the Washington Public Records Act as set forth in the attached Fee Schedule; and

WHEREAS, NORCOM now further desires to adopt rules and procedures governing public records requests made pursuant to the Public Records Act;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of NORCOM as follows:

Section 1. Findings. Because of the number and differing types of public records requests NORCOM receives, and the varied resources required to respond to each of those requests, calculating the actual cost of responding to each public records request, including the cost of producing electronic records, would be unduly burdensome on NORCOM. The Governing Board hereby finds that determining the actual cost of each public records request would require substantial staff time and would outweigh the utility of collecting fees associated with public records productions.

Section 2. Approval of Fee Schedule. The NORCOM Fee Schedule for Public Records Requests, a form of which is attached as Exhibit A and incorporated herein by this reference, is hereby approved. The Director of NORCOM is hereby authorized, after consultation with staff, to revise such Fee Schedule from time to time when it is determined to be in the best interests of NORCOM and its operations or to otherwise comply with changes in the law.


Section 3. Approval of Rules. The Public Records Rules attached as Exhibit B and incorporated herein by this reference, are hereby approved. The Director of NORCOM is hereby authorized, after consultation with staff, to revise these rules from time to time when it is determined to be in the best interests of NORCOM and its operations or to otherwise comply with changes in the law.

Section 4. Further Authority; Prior Acts. All NORCOM officials, their agents, and representatives are hereby authorized and directed to undertake all action necessary or desirable from time to time to carry out the terms of, and complete the transactions contemplated by, this resolution. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified and confirmed.

Section 5. This resolution shall take effect and be in force from and after passage and adoption.

Passed by a majority of the Governing Board in open meeting on this ___ day of ____, 2017.

Signed in authentication thereof this ___ day of ____, 2017.



Chair

Attest: 
